

January 14, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7:00 p.m. on the 14th day of January 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, Public Works Director Mike Hardin, Police Chief Matt Andres, EDA Director Kurk Kramer and City Clerk Michelle Strate. Absent was City Attorney Alissa Groen

Councilor Windschitl moved to approve the minutes of the December 10, 2019 regular meeting. Councilor Pelzel seconded the motion and the motion carried.

Mayor Pelzel made the following appointments to the various offices, boards, commissions and authorities and asked for Council approval.

Terms expire the 1st Regular Council Meeting of January

Alissa Groen	City Attorney	2021
Dr. John Pelzel	Health Officer	2021
Matthew Ibberson	Weed Inspector	2021
Pat Starkey	Park Board	2023
Randy Zinniel	Park Board	2023
Ann Steffl	Hospital Board	2023
Mark Schwartz	Hospital Board	2023
Todd Marotz	Public Utilities Commission	2025
Kate Nelson	Library Board	2023
Anita Schwartz	Library Board	2023
Kevin Trebesch	Library Board	2023
Robert Zinniel	Planning & Zoning Commission	2024
Kathy Haala	Economic Development Authority	2024
Trista Barka	Census Committee	Short Term
Linda Schueller	Census Committee	Short Term
DeeAnn Gieseke	Census Committee	Short Term

Councilor Schmidt approved the Mayors appointments and Councilor Windschitl seconded the motion. Motion carried.

Councilor Stevermer moved to designate the Sleepy Eye Herald Dispatch as the official newspaper for the year 2020. Councilor Windschitl seconded the motion and the motion carried.

Councilor Windschitl moved to designate the First Security State Bank, Southpoint Financial Credit Union and Americana Community Bank the official depositories for all City funds and checking accounts. Councilor Stevermer seconded the motion and the motion carried.

Councilor Pelzel moved to authorize the City Manager and/or City Clerk to select financial institutions of choice for City investments as needed or required. Councilor Windschitl seconded the motion and the motion carried.

Councilor Stevermer moved to authorize payment of Hospital Board salaries. Councilor Windschitl seconded the motion and the motion carried

Councilor Stevermer moved to approve a one-day liquor permit for 2/15/20, St Mary's Church and School, 636 1st Avenue N, Caribbean Knights School Fundraiser. Councilor Windschitl seconded the motion and the motion carried.

Councilor Stevermer made a motion not to object to the following Gambling Permits – 1. St. Mary's Church, March 1, 2020; 2. St. Mary's Church, February 15, 2020; 3. Brown County Pheasants Forever, March 21, 2020. Councilor Windschitl seconded the motion and motion carried.

Councilor Pelzel made a motion to adopt Resolution 2-2020, a parcel split for Charles Hansen. Motion was seconded by Councilor Schmidt and motion carried.

RESOLUTION 2-2020

WHEREAS, the City Code for the City of Sleepy Eye, Minnesota, provides that no division of an existing parcel of land within the City shall be filed, or accepted for filing, by the Brown County Recorder unless it is accompanied by a certified copy of a Resolution adopted by the City Council approving such division; and

WHEREAS, Charles C. Hansen, a single person, Mary Jeanne Bloodgood and Gregory Bloodgood, wife and husband, Kathy Jo Marti and Robert C. Marti, wife and husband, (hereinafter collectively "Hansen") are the owners of Lot "B" of the SW ¼ of the SW ¼ of SE 1/4 , EXCEPTING therefrom Lots B-1, B-2, B-3, B-4, B-5, B-6, and the C.C. Hansen First Addition, City of Sleepy Eye, Sec. 30, Twp. 110, Range 32, Brown County, Minnesota; and

WHEREAS, Hansen has requested permission from the City of Sleepy Eye to split the property prior to a sale to a neighboring parcel owner, Glen and Lisa Schuster;

NOW, THEREFORE, BE IT RESOLVED, the City Council for the City of Sleepy Eye hereby approves the division of the real estate legally described as follows:

Lot "B" of the SW ¼ of the SW ¼ of SE 1/4 , EXCEPTING therefrom Lots B-1, B-2, B-3, B-4, B-5, B-6, and the C.C. Hansen First Addition City of Sleepy Eye, Sec. 30, Twp. 110, Range 32, Brown County, Minnesota;

into two separate parcels being legally described in the attached Exhibit "A" and "B".

Said Resolution was passed on January 14, 2020.

Dated: January 14, 2020

Wayne Pelzel, Mayor of the City of Sleepy Eye

Russell "Bob" Elston, City Manager

Exhibit "A"

Lot "B" of the SW ¼ of the SW ¼ of SE 1/4 , EXCEPTING therefrom Lots B-1, B-2, B-3, B-4, B-5, B-6, and the C.C. Hansen First Addition, City of Sleepy Eye, Sec. 30, Twp. 110, Range 32, Brown County, Minnesota, and EXCEPTING therefrom:

That part of the Balance of Lot B in the Southwest Quarter of the Southeast Quarter of Section 30, Township 110 North, Range 32 West, Brown County Minnesota, described as follows:

Beginning at the Northwest corner of Lot A of the Southwest Quarter of the Southeast Quarter of said Section 30; thence South 89 degrees 55 minutes 19 seconds East bearing based on the Brown County Coordinate System NAD83(11) on the north line of said Lot A, a distance of 86.10 feet to the Southwest corner of Lot B-3 of said Southwest Quarter; thence North 00 degrees 04 minutes 41 seconds East on the west line of said Lot B-3, a distance of 120.00 feet to the Northwest corner of said Lot B-3; thence North 46 degrees 05 minutes 54 seconds East on the north line of said Lot B-3, a distance of 138.97 feet to the Northeast corner of said Lot B-3; thence North 00 degrees 01 minutes 34 seconds East, a distance of 23.37 feet to the Northwest corner of Outlot 9 of Allison's First Addition of Outlots; thence South 53 degrees 56 minutes 24 seconds West, a distance of 123.81 feet; thence South 32 degrees 00 minutes 49 seconds West, a distance of 162.81 feet; thence South 00 degrees 00 minutes 44 seconds West, a distance of 28.69 feet to the point of beginning.

Said parcel contains 0.27 acres of land.

Exhibit "B"

That part of the Balance of Lot B in the Southwest Quarter of the Southeast Quarter of Section 30, Township 110 North, Range 32 West, Brown County Minnesota, described as follows:

Beginning at the Northwest corner of Lot A of the Southwest Quarter of the Southeast Quarter of said Section 30; thence South 89 degrees 55 minutes 19 seconds East bearing based on the Brown County Coordinate System NAD83(11) on the north line of said Lot A, a distance of 86.10 feet to the Southwest corner of Lot B-3 of said Southwest Quarter; thence North 00 degrees 04 minutes 41 seconds East on the west line of said Lot B-3, a distance of 120.00 feet to the Northwest corner of said Lot B-3; thence North 46 degrees 05 minutes 54 seconds East on the north line of said Lot B-3, a distance of 138.97 feet to the Northeast corner of said Lot B-3; thence North 00 degrees 01 minutes 34 seconds East, a distance of 23.37 feet to the Northwest corner of Outlot 9 of Allison's First Addition of Outlots; thence South 53 degrees 56 minutes 24 seconds West, a distance of 123.81 feet; thence South 32 degrees 00 minutes 49 seconds West, a distance of 162.81 feet; thence South 00 degrees 00 minutes 44 seconds West, a distance of 28.69 feet to the point of beginning.

Said parcel contains 0.27 acres of land.

Councilor Stevermer made a motion to adopt Resolution 1-2020, a parcel split for Jay VanSickle. Motion was seconded by Councilor Pelzel and motion carried.

RESOLUTION 1-2020

WHEREAS, the City Code for the City of Sleepy Eye, Minnesota, provides that no division of an existing parcel of land within the City shall be filed, or accepted for filing, by the Brown County Recorder unless it is accompanied by a certified copy of a Resolution adopted by the City Council approving such division; and

WHEREAS, Jay Van Sickle, a single person (hereinafter collectively "Van Sickle") is the owner of Lot 1, Block 1, Parkview Addition, according to the recorded plat thereof, City of Sleepy Eye, Brown County, Minnesota; and

WHEREAS, Van Sickle has requested permission from the City of Sleepy Eye to split the property prior to marketing it for sale.

NOW, THEREFORE, BE IT RESOLVED, the City Council for the City of Sleepy Eye hereby approves the division of the real estate legally described as follows:

Lot 1, Block 1, Parkview Addition, according to the recorded plat thereof, City of Sleepy Eye, Brown County, Minnesota;

into two separate parcels being legally described in the attached Exhibit "A" and "B".

Said Resolution was passed on January 14, 2019.

Dated: January 14, 2019

Wayne Pelzel, Mayor of the City of Sleepy Eye

Russell "Bob" Elston, City Manager

Exhibit "A"

The East 124.36 feet of Lot 1, Block 1, Parkview Addition, according to the recorded plat thereof, City of Sleepy Eye, Brown County, Minnesota.

Exhibit "B"

Lot 1, Block 1, Parkview Addition, according to the recorded plat thereof, City of Sleepy Eye, Brown County, Minnesota; excepting the East 124.36 feet thereof.

Discussion was had regarding the rental inspections and family ownership questions. Currently the ordinance indicates that a rental inspection is needed if the property is not owner occupied. The question being asked is if the Council would consider allowing homes occupied

by family members exempt from rental inspections? It was decided that no action would be taken and leaving the ordinance as it currently is.

Councilor Stevermer called for First Reading to update the ordinance on Tobacco sales to meet the Federal Law.

City Engineer Dave Palm present the following engineering report:

- A. 12th Ave NE & St. Mary's St. Project
 - Councilor Pelzel made a motion to approve the AET (American Engineering Testing) Proposal Settlement Monitoring Plan. Motion was seconded by Councilor Schmidt and motion carried. The cost of this would be approximately \$5500-\$6000.
 - Councilor Schmidt made a motion to approve plans and specs for the project and authorize advertisement for bids. Motion was seconded by Councilor Pelzel and motion carried.
- B. 2020 Street & Utility Improvements Project
 - Councilor Stevermer made a motion to approve plans and specs for the project and authorize advertisement for bids. Motion was seconded by Councilor Braun and motion carried. Tree removal for this project will begin this sometime this Spring. A request will be made of the Contractor that streets around Allison Park are accessible during Corn Days in August.
- C. Airport Lighting Project
 - Councilor Pelzel made a motion to authorize final payment of the Airport Lighting Project. Councilor Schmidt seconded the motion and motion carried.
 - Upon final payment the reimbursement request will be finalized and sent to MnDot Aeronautics

City Manager Elston reported on the following:

- A. Motion was made by Councilor Windschitl to approve the funding request of \$8,000.00 to the Sleepy Eye Chamber of Commerce and \$3,700.00 to Sleepy Eye Historical Society. Motion was seconded by Councilor Pelzel and the motion carried.
- B. The Verizon lease is not ready. It is a request to build a cell tower down by the City Garage.

Miscellaneous correspondence was included in agenda packets.

Councilor Windschitl moved to approve the Police Report and Cash Fund Balances. Councilor Pelzel seconded the motion and the motion carried.

Councilor Schmidt moved to approve and allow payment of the monthly bills. Councilor Pelzel seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 8:12 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

February 11, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7:00 p.m. on the 11th day of February 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, Police Chief Matt Andres, EDA Director Kurk Kramer and City Clerk Michelle Strate.

Councilor Pelzel moved to approve the minutes of the January 14, 2020 regular meeting. Councilor Windschitl seconded the motion and the motion carried.

Mayor Pelzel appointed Toby Arneson and Lenny Neid to the Airport Board. Motion to approve was made by Councilor Schmidt. Councilor Pelzel seconded the motion and the motion carried.

George Eilertson with Northland Securities was present to discuss the Bond Refinancing. The City would refinance 4 bonds and the savings would be approximately \$593,000.00. Current interest is 3 – 3.5% and would decrease to approximately 2% through the refinance. Councilor Windschitl made a motion to Adopt Resolution 3-2020.

RESOLUTION 3-2020

RESOLUTION APPROVING THE ISSUANCE OF

GENERAL OBLIGATION REFUNDING BONDS,

SERIES 2020A

BE IT RESOLVED by the City Council of the City of Sleepy Eye, State of Minnesota (herein, the “City”), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation refunding bonds in the total aggregate principal amount not to exceed \$6,500,000 (herein, the “Bonds”). The proceeds of the Bonds will be used, together with any additional funds of the City which might be required for (i) a current refunding of all or a portion of the January 15, 2021 through 2037 maturities, aggregating up to \$3,150,000 in principal amount, of the City’s General Obligation Hospital Revenue Refunding Bonds, Series 2012A, dated April 1, 2012 as date of original issue, (ii) a current refunding of all or a portion of the December 1, 2020 through 2027 maturities, aggregating up to \$1,545,000 in principal amount, of the City’s General Obligation Improvement Bonds, Series 2012B, dated July 1, 2012 as date of original issue, (iii) a current refunding of all or a portion of the February 1, 2021 through 2040 maturities, aggregating up to \$1,190,000 in principal amount, of the City’s General Obligation Improvement Bonds, Series 2012C, dated October 1, 2012 as date of original issue, (iv) a current refunding of all or a portion of the February 1, 2021 through 2040 maturities, aggregating up to \$320,000 in principal amount, of the City’s General Obligation Improvement and Refunding Bonds, Series 2012D, dated November 1, 2012 as date of original issue, and (v) to pay the costs associated with issuing the Bonds.

2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. ("NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the City.
3. The Mayor and the City Manager are hereby authorized to approve the sale of the Bonds in an aggregate principal amount not to exceed \$6,500,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the total savings is at least \$500,000.
4. Upon approval of the sale of the Bonds by the Mayor and the City Manager, the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and City Manager have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by July 31, 2020, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Council member Pelzel, and upon vote being taken thereon, the following voted in favor thereof: Windschitl, Stevermer, Pelzel, Schmidt, and Braun.

and the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

/s/Wayne Pelzel

Wayne Pelzel, Mayor

ATTEST:

/s/Bob Elston

Bob Elston, City Manager

Motion was seconded by Councilor Pelzel and motion carried.

Councilor Stevermer made a motion to approve Resolution 4-2020

RESOLUTION 4-2020

RESOLUTION ESTABLISHING DEBT MANAGEMENT POLICY

WHEREAS, debt management is an integral part of financial management of the City; and

WHEREAS, debt is a mechanism which is necessary to ensure capital improvements proceed and city infrastructure and equipment are properly maintained; and

WHEREAS, specific provisions and guidelines are necessary to facilitate and manage debt resources; and

WHEREAS, the City Council has determined it necessary to adopt a formal policy with guidelines on how it manages and facilitates debt;

NOW, THEREFORE BE IT RESOLVED THAT the City of Sleepy Eye does hereby approve the Debt Management Policy as identified in Exhibit A.

PASSED AND ADOPTED by the City Council of the City of Sleepy Eye, Minnesota this 11th day of February, 2020.

/s/Wayne Pelzel
Wayne Pelzel, Mayor

ATTEST:

/s/Bob Elston
Bob Elston, City Manager
Motion was seconded by Councilor Braun, and motion carried.

Councilor Pelzel made a motion to approve Resolution 5-2020.

RESOLUTION 5-2020
Authorizing updated signatory on investment account

WHEREAS, the City Council appointed Russell Elston to fill the position of City Manager on August 28, 2019.

WHEREAS, the City Council in the meeting dated January 14, 2020 granted permission for the City Manager and City Clerk to invest City Funds, and

WHEREAS, The City Manager is not currently a signatory on an investment account with CCF Bank

NOW THEREFORE BE IT RESOLVED, that the City Council approves and requests the adding of Russell Elston, City Manager, as signatory to any and all investment accounts with CCF bank.

Dated February 11, 2020

/s/Wayne Pelzel
Wayne Pelzel, Mayor

ATTEST: /s/Michelle Strate
Michelle Strate, City Clerk

Motion was seconded by Councilor Schmidt and motion carried.

Councilor Schmidt made a motion to approve Resolution 6-2020.

RESOLUTION 6-2020

RESOLUTION AUTHORIZING GOVERNMENTAL
UNIT TO BE A PARTY TO MINNESOTA WATER AGENCY RESPONSE NETWORK
(MnWARN)

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them;

WHEREAS, MnWARN has been established by the adoption of a Mutual Aid Agreement (the Agreement) among Governmental Units to allow their water, wastewater and storm water utilities to assist each other in case of an emergency;

WHEREAS, the Agreement allows other governmental units to become a party to the Agreement by the adoption of this Resolution and sending notice to the Secretary of the Statewide Committee for MnWARN; and

WHEREAS, the governing body of the City of Sleepy Eye considers it to be in the best interest of the City to be a party to the Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council:

1. Authorizes the Mayor and Clerk-Administrator-Treasurer to sign this resolution evidencing the intent of the City of Sleepy Eye to be a party to MnWARN; and
2. Clerk-Administrator-Treasurer is directed to send a certified copy of this resolution and a completed membership information form to the Secretary of the Statewide Committee of MnWARN; and
3. Sleepy Eye agrees to comply with all terms of the Agreement.

IN WITNESS WHEREOF, The City of Sleepy Eye by action of its governing body caused this Resolution to be approved on February 11, 2020

By: _____
Its Mayor

And: _____
Its Clerk-Administrator-Treasurer

Councilor Braun seconded the motion and the motion carried.

Councilor Stevermer made a motion not to object to gambling permit to Knights of Columbus. Motion was seconded by Councilor Windschitl and motion carried.

Councilor Stevermer made a motion to approve a temporary one-day liquor license to St. Mary's Dinner Theater. Motion was seconded by Councilor Windschitl and motion carried.

Councilor Pelzel made a motion to approve a permit to sell goods on a public street to TNT Eats. Motion was seconded by Councilor Stevermer and motion carried.

City Attorney Groen reported on the following:

- A. Councilor Stevermer called for Second Reading of the Ordinance #165 An Ordinance Amending City Code Section 3-6, "Tobacco Sale and Usage by Minors". Motion was seconded by Councilor Schmidt and motion carried.
- B. Nuvera Agreement. Has been tabled until next meeting.
- C. Councilor Schmidt made a motion to approve the DEED Grant Agreement. Councilor Windschitl seconded the motion and motion carried.
- D. Verizon Lease. Verizon will be allotted a 50x50 area by the City Garage. Councilor Pelzel made a motion to accept the Lease. Councilor Schmidt seconded the motion and the motion carried.
- E. Perfect Minds Agreement. Councilor Schmidt made a motion to approve the agreement with changes that Attorney Groen recommends. Motion was not seconded and motion failed.
- F. Attorney Groen gave an update on Blight Timelines. She indicated the amount of time that it takes between first citation and first appearance in court can be approximately 3-4 months.

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Bids are due February 25th. The County is the sponsor and will be receiving the bids.
- B. 2020 Project. Bids are due March 3rd and the City will be receiving the bids.

Miscellaneous correspondence was included in agenda packets

Chief Andres reported that a new officer has been hired and will be starting on March 2, 2020.

Councilor Windschitl made a motion to approve the Police Report and Cash Fund Balances. Councilor Pelzel seconded the motion and the motion carried.

Councilor Braun moved to approve and allow payment of the monthly bills. Councilor Schmidt seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 8:06 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

March 10, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7:00 p.m. on the 10th day of March 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, EDA Director Kurk Kramer and City Clerk Michelle Strate.

Councilor Schmidt moved to approve the minutes of the February 11, 2020 regular meeting. Councilor Windschitl seconded the motion and the motion carried.

Councilor Stevermer made a motion to approve the one-day liquor license to St. Mary's Church for May 1, 2020. Councilor Braun seconded the motion and the motion carried.

Councilor Pelzel made a motion to approve the plumbing license for B&N Plumbing-n-Heating. Councilor Schmidt seconded the motion and the motion carried.

Councilor Stevermer made a motion to approve the permit to sell goods on a public street to Gouda Q on March 21, 2020. Councilor Windschitl seconded the motion and the motion carried.

Councilor Stevermer made a motion not to object to gambling permit to Sleepy Eye Sportsmen Club. Motion was seconded by Councilor Braun and the motion carried.

Councilor Pelzel made a motion to rescind the motion to work with Perfect Minds for the camping reservation software. Councilor Braun seconded the motion and the motion carried. Discussion was had regarding a new software. ResNexus is being used by 3 other campgrounds in Minnesota and has no set up fees and no contract. It would cost \$107.25/month for the basic plan of using it just for the camping. Councilor Pelzel made a motion to approve ResNexus. Councilor Braun seconded the motion and the motion carried.

Councilor Schmidt made a motion to approve the Ambulance Rate Increases that were proposed. Currently the rate for ambulance for an in-town run is \$640.00, it would increase that to \$750.00. Current rate for ambulance run for out-of-town run is \$665.00, it would increase to \$775.00. Currently the mileage is \$14.85 and that would increase to \$16.00. Councilor Pelzel seconded the motion and the motion carried.

City Attorney Groen reported on the following:

- A. Councilor Stevermer called for First Reading of the Food Truck License.
- B. Nuvera Franchise Agreement. Councilor Pelzel called for First Reading amending the Ordinance.
- C. Barking Dogs. Currently the ordinance is unconstitutionally vague and we need to set more specific boundaries. Councilor Pelzel called for First Reading of the Amendment to the Ordinance.

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Bids were received February 25th, one contractor bid on the project, Mathiowetz Construction. Base bid was \$3,184,093.28 with Alternate 1- \$617,880.63 (Elm Street Addition), and Alternate 2- \$29,117.40 (City Lot by Event Center). Total bid was \$3,831,091.31. Engineers estimate was approximately \$3,463,000.00. The City will be receiving Grant Funds of approximately \$1,700,000.00. Councilor Pelzel made a motion to accept the Base Bid including Alternate 1 & 2. Councilor Stevermer seconded the motion and the motion carried.

- B. 2020 Project. Bids were received on March 3rd. MR Paving was the lone bidder. Base bid was \$7,758,696.07, with Alternate 1 (school street) - \$1,292,960.31 and Alternate 2 (milling & overlay) - \$661,194.22. Total bid was \$9,712,850.60. Engineers estimate was approximately \$7,700,000.00. Councilor Stevermer made a motion to approve the Base Bid for the 2020 Project without Alternate 1 & 2 of the Project. Councilor Pelzel seconded the motion and the motion carried. Discussion was had regarding completing the mill and overlay within the next 3-5 years.
- C. Councilor Stevermer made a motion to adopt Resolution 8-2020, The Resolution approving LRIP Grant Terms and Conditions.

RESOLUTION 8-2020

RESOLUTION APPROVING LRIP GRANT TERMS AND CONDITIONS

SAP 008-594-002

MnDOT AGREEMENT NO. 1036095

WHEREAS, the City of Sleepy Eye (via Brown County Sponsor) has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation fund for Local Road Improvement and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available and

WHEREAS, the amount of the grant has been determined to be \$750,000 by reason of lowest responsible bid;

NOW THEREFORE, be it resolved that the City of Sleepy Eye (via Brown County Sponsor) does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the new roadway but not requires. The proper City officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above referenced grant.

Adopted by the City Council of the City of Sleepy Eye, Minnesota, this 10th day of March 2020

/s/ Bob Elston

City Manager

ATTEST:

/s/Michelle Strate

City Clerk

Councilor Windschitl seconded the motion and the motion carried.

City Manager Elston reported on the following:

- A. Discussed that we had a Bond call with S&P and should be receiving our new Bond Rating in the next week to two weeks.

- B. Councilor Windschitl made a motion to approve Resolution 9-2020, the Resolution Regarding Maintenance and Improvement of the Quality of Sleepy Eye Lake.

RESOLUTION 9-2020

RESOLUTION REGARDING MAINTENANCE AND IMPROVEMENT OF THE QUALITY OF SLEEPY EYE LAKE

Be it resolved, that the City Council for the City of Sleepy Eye (hereinafter City), hereby supports the continued efforts to maintain and improve the quality of Sleepy Eye Lake now and in the future. The City recognizes the value that the Sleepy Eye Lake brings to the community of Sleepy Eye. Recent efforts to maintain the quality of Sleepy Eye Lake have led to the removal of the lake from the impaired waters list. The City, with the support of local residents, wish to continue those efforts to maintain and improve the quality of Sleepy Eye Lake.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on March 10, 2020.

/s/Wayne Pelzel
Wayne Pelzel, Mayor

I hereby certify and attest that the City Council of the City of Sleepy Eye, Minnesota, did pass the above Resolution on March 10, 2020, in accordance with the Charter Provisions and state laws provided therefore.

Dated: March 10, 2020

/s/Michelle Strate
Michelle Strate, City Clerk

State of Minnesota)
)ss.
County of Brown)

This instrument was acknowledged before me on _____, 2020, by Wayne Pelzel, as Mayor and by Michelle Strate, as City Clerk of the City of Sleepy Eye, a Municipal Corporation.

Notary Public

Councilor Pelzel seconded the motion and the motion carried.

- C. There is a Fund Summary document that is generated from our accounting software and will be included in the Board packets each month.

Miscellaneous correspondence was included in agenda packets

Councilor Braun made a motion to approve the Police Report and Cash Fund Balances. Councilor Schmidt seconded the motion and the motion carried.

Councilor Schmidt moved to approve and allow payment of the monthly bills. Councilor Pelzel seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 8:08 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

March 25, 2020

The special meeting of the City Council of the City of Sleepy Eye was held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 12:00 p.m. on the 25th day of March 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen and City Clerk Michelle Strate.

Councilor Windschitl made a motion to extend the Mayor's Proclamation and Declaration of Emergency dated March 23, 2020, to April 14, 2020. Councilor Stevermer seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 12:04 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

April 14, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held via GoToMeeting at 7:00 p.m. on the 14th day of April 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, City Engineer David Palm, Chief of Police Matt Andres and City Clerk Michelle Strate.

Councilor Pelzel made a motion to approve Resolution 10-2020.

RESOLUTION # 10-2020

Resolution Establishing Unfeasibility of In-Person Meetings due to COVID-19

CITY OF SLEEPY EYE, MINNESOTA

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Executive Order 20-01, “Declaring a Peacetime Emergency and Coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19,” declaring a peacetime emergency under Minn. Stat. § 12.31, subd. 2;

WHEREAS, the Center for Disease Control has labeled COVID-19 as a pandemic illness;

WHEREAS, COVID-19 poses a risk to the health, welfare, and safety of the public;

WHEREAS, the Minnesota Department of Health has issued guidelines and recommendations to slow the spread of COVID-19 that include limiting social interaction;

WHEREAS, the City of Sleepy Eye, Minnesota provides important services related to transportation, public safety, economic development, critical infrastructure and protection of property;

WHEREAS, Minn. Stat. § 13D.021 permits open meetings to be conducted through telephone or other electronic means if:

1. The presiding officer for the governing body finds it not practical or prudent to meet in person because of a health pandemic or an emergency declared under Minn. Stat. Ch. 12;
2. All members of the body participating in the meeting, wherever their physical location, can hear one another and hear all testimony and discussion;
3. Members of the public present at the regular meeting location can hear all discussion, testimony, and votes of the public body, unless attendance at the meeting is not feasible due to health pandemic or emergency declaration;
4. At least one member of the body, chief legal counsel, or chief administrative officer is present at the regular meeting location, unless unfeasible due to health pandemic or emergency declaration; and
5. All votes of the body are conducted by roll call so each member’s vote can be identified and recorded; and

WHEREAS, the Mayor of the City of Sleepy Eye, Minnesota, finds that that in-person city council meetings are not practical or prudent because of the COVID-19 health pandemic, and that city meetings shall be held by telephone or other electronic means pursuant to Minnesota Statute, section 13D.021.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. Due to COVID-19 health pandemic and the public health emergency it is not feasible for members of the public to hear all discussion and testimony and all votes of the city council during meetings held by electronic means.
2. Due to the COVID-19 health pandemic and public health emergency, it is not feasible to have at least one member of the city council or other appropriate staff physically present at the regular meeting location during meetings held by electronic means.
3. All City meetings governed by Minnesota Statutes, Chapter 13D, will be conducted through telephone or other electronic means without members of the public or City officials present at the regular physical location so long as a health pandemic exists or an emergency is declared under Minnesota Statutes, Chapter 12.
4. City staff is directed, to the extent practical, provide means for the public to monitor City meetings held by telephone or other electronic means from a remote location.
5. City staff is directed to provide notice of all City meetings held by telephone or other electronic means in a manner consistent with state law.

4/14/2020
Date

/s/Wayne Pelzel
Mayor

Attest:

/s/Michelle Strate
City Clerk

Councilor Schmidt seconded the motion. Motion passed with roll call votes 5-0.

Councilor Schmidt moved to approve the minutes of the March 10, 2020 regular meeting and March 25, 2020 Special Meeting, with corrections to the March 10, 2020 meeting minutes.

Councilor Pelzel seconded the motion. Motion passed with roll call votes 5-0.

Councilor Schmidt made a motion to extend the Mayors Declaration of Emergency to May 13, 2020. Councilor Windschitl seconded the motion. Motion passed with roll call votes 5-0.

Councilor Windschitl made a motion to approve the variance for Jeff and Sue Pelzel garage. Councilor Braun seconded the motion. Motion passed with roll call votes 4-0 with Councilor Pelzel abstaining.

Councilor Windschitl made a motion to approve the combination on-sale/off-sale liquor license for Railway Bar, during the time period they are ordered to be closed. Councilor Schmidt seconded the motion. Motion passed with roll call votes 4-0 with Councilor Braun abstaining.

City Attorney Groen reported on the following:

- A. Councilor Stevermer called for Second Reading of the Food Truck License. Ordinance #166 An Ordinance Establishing Licensing and Regulations for Mobile Food Units and Food Carts. Councilor Pelzel seconded the motion and the motion carried with roll call votes 5-0.

- B. Barking Dogs. Councilor Pelzel called for Second Reading of the Ordinance #167 Amending City Code Section 5-4-10-d. Councilor Schmidt seconded the motion and the motion carried with roll call votes 5-0.
- C. Nuvera Franchise Agreement. Councilor Schmidt called for Second Reading of Ordinance #168 Ordinance to Amend Ordinance No. 69. Councilor Pelzel seconded the motion and the motion carried with roll call votes 5-0.
- D. Councilor Stevermer made a motion to approve Resolution 11-2020.

RESOLUTION NO. 11-2020

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF SLEEPY EYE ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

WHEREAS, the City of Sleepy Eye on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Sleepy Eye, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Sleepy Eye, on behalf of its Prosecuting Attorney and Police Department, are hereby approved.
2. That the Matthew Andres, Chief of Police, or his successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
3. That the Alissa B. F. Groen, City Attorney, or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
4. That Wayne Pelzel, the Mayor for the City of Sleepy Eye, and Michelle Strate, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this 14th day of April, 2020.

CITY OF SLEEPY EYE

/s/Wayne Pelzel
By: WAYNE PELZEL
Its Mayor

ATTEST: /s/Michelle Strate
By: MICHELLE STRATE
Its City Clerk

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Mathiowetz Construction to start middle of next week. Preconstruction scheduled for April 16, 2020. Councilor Stevermer made a motion to set a Public Improvement Hearing for May 12, 2020. Councilor Windschitl seconded the motion. Motion passed with roll call votes 5-0.
- B. 2020 Project. Councilor Pelzel made a motion to approve the Change Order 1 to Remove Construction Interim Completion Requirements & Modify Warranty Provisions for Concrete Improvements. Councilor Windschitl seconded the motion. Motion passed with roll call vote 5-0. Preconstruction meeting took place on April 13, 2020

City Manager Elston reported on the following:

- A. Update on the Bond Refinancing. The rates increased and the refinance has not taken place yet. Possibly look at end of April.
- B. EDA put together a stimulus package for businesses in Sleepy Eye that were required to shut down due to Governor's Stay-At-Home Orders. A grant of \$2,500 will be awarded to those that qualify. PUC also put together a package to defer utility payments 2 months after a business opens back up.

No miscellaneous correspondence

Councilor Schmidt made a motion to approve the Police Report and Cash Fund Balances. Councilor Pelzel seconded the motion. Motion passed with roll call votes 5-0.

Councilor Stevermer moved to approve and allow payment of the monthly bills. Councilor Braun seconded the motion. Motion passed with roll call votes 5-0.

There was no other business.

The meeting was properly adjourned at 8:00 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

May 12, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held via WebEx at 7:00 p.m. on the 12th day of May 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, City Engineer David Palm, Chief of Police Matt Andres and City Clerk Michelle Strate.

Councilor Schmidt made a motion to approve Resolution 12-2020.

RESOLUTION # 12-2020

Resolution Establishing Unfeasibility of In-Person Meetings due to COVID-19

CITY OF SLEEPY EYE, MINNESOTA

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Executive Order 20-01, “Declaring a Peacetime Emergency and Coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19,” declaring a peacetime emergency under Minn. Stat. § 12.31, subd. 2;

WHEREAS, the Center for Disease Control has labeled COVID-19 as a pandemic illness;

WHEREAS, COVID-19 poses a risk to the health, welfare, and safety of the public;

WHEREAS, the Minnesota Department of Health has issued guidelines and recommendations to slow the spread of COVID-19 that include limiting social interaction;

WHEREAS, the City of Sleepy Eye, Minnesota provides important services related to transportation, public safety, economic development, critical infrastructure and protection of property;

WHEREAS, Minn. Stat. § 13D.021 permits open meetings to be conducted through telephone or other electronic means if:

1. The presiding officer for the governing body finds it not practical or prudent to meet in person because of a health pandemic or an emergency declared under Minn. Stat. Ch. 12;
2. All members of the body participating in the meeting, wherever their physical location, can hear one another and hear all testimony and discussion;
3. Members of the public present at the regular meeting location can hear all discussion, testimony, and votes of the public body, unless attendance at the meeting is not feasible due to health pandemic or emergency declaration;
4. At least one member of the body, chief legal counsel, or chief administrative officer is present at the regular meeting location, unless unfeasible due to health pandemic or emergency declaration; and
5. All votes of the body are conducted by roll call so each member’s vote can be identified and recorded; and

WHEREAS, the Mayor of the City of Sleepy Eye, Minnesota, finds that that in-person city council meetings are not practical or prudent because of the COVID-19 health pandemic, and that city meetings shall be held by telephone or other electronic means pursuant to Minnesota Statute, section 13D.021.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. Due to COVID-19 health pandemic and the public health emergency it is not feasible for members of the public to hear all discussion and testimony and all votes of the city council during meetings held by electronic means.
2. Due to the COVID-19 health pandemic and public health emergency, it is not feasible to have at least one member of the city council or other appropriate staff physically present at the regular meeting location during meetings held by electronic means.
3. All City meetings governed by Minnesota Statutes, Chapter 13D, will be conducted through telephone or other electronic means without members of the public or City officials present at the regular physical location so long as a health pandemic exists or an emergency is declared under Minnesota Statutes, Chapter 12.
4. City staff is directed, to the extent practical, provide means for the public to monitor City meetings held by telephone or other electronic means from a remote location.
5. City staff is directed to provide notice of all City meetings held by telephone or other electronic means in a manner consistent with state law.

5/12/2020
Date

/s/Wayne Pelzel
Mayor

Attest:

/s/Michelle Strate
City Clerk

Councilor Pelzel seconded the motion. Motion passed with roll call votes 5-0.

Councilor Schmidt moved to approve the minutes of the April 14, 2020 regular meeting. Councilor Pelzel seconded the motion. Motion passed with roll call votes 5-0.

The Mayor's Declaration of Local Emergency is allowed to expire.

George Eilertson from Northland Bonds was also available at meeting to talk about the \$6,105,000 General Obligation Refunding Bonds Series 2020A. Councilor Stevermer made a motion awarding the sale of the refunded bonds. Councilor Windschitl seconded the motion and the motion passed with roll call votes 5-0.

Councilor Schmidt moved to approve the following liquor and beer licenses for July 1, 2020 to June 30, 2021: JANU-4 Freedom, 400 Main Street West – Beer Off Sale -- \$50.00
Schutz Family Foods, 900 Main Street East – Beer Off Sale -- \$50.00
SE Baseball Assn, Sleepy Eye Baseball Park – Seasonal Beer On Sale -- \$100.00
SE Lanes, Lydell Sik, 140 1st Avenue S – Beer On Sale -- \$100.00
Meyers Bar & Lounge, Scott Meyer, 201 Main Street E, -- Liquor/Sunday Liquor -- \$2,450.00
Beer Off sale -- \$50.00

Servicemen's Club, 113 First Avenue S – Liquor/Sunday Liquor -- \$2,450.00

City of Sleepy Eye Event Center, 110 12th Avenue SE – Liquor/Sunday Liquor -- \$.00

Railway Bar & Grill, LLC, Daniel & Susan Helget, 300 1st Avenue N – Liquor/Sunday Liquor -- \$2,450.00

Sleepy Eye Off Sale LLC, 902 Main Street East – Off Sale Liquor - \$800.00
Sleepy Eye Brewing Co., LLC, 121 Main Street West – On Sale Brewers Tap & Sundays
License/Brewer Off Sale Intoxicating Liq License with Sunday Lic - \$1,200.00

Councilor Stevermer seconded the motion and the motion passed with roll call vote 5-0.

Councilor Windschitl made a motion to refund prorated liquor license for each month closed during the pandemic. Councilor Pelzel seconded the motion and the motion passed 4-0 with Councilor Braun abstaining.

Councilor Stevermer moved to approve the following one-day beer permits:

Knights of Columbus, July 4, 2020, at Allison's Park

Sleepy Eye Area Chamber of Commerce, Corn Days August 21 and 22, 2020

St. Mary's Church Festival, August 2, 2020

Servicemen's Club, August 21, 2020

Councilor Windschitl seconded the motion and the motion passed with roll call votes 5-0.

Councilor Schmidt moved to approve the following plumbing permits:

Ron Berdan dba Berdan's Plumbing and Heating, 136 1st Avenue N, Sleepy Eye

Calvin Buddensick dba B & B Plumbing & Heating, 326 N Bagen Avenue, Springfield

Bruce's Plumbing & Heating Inc., PO Box 77, St James, MN 56081

Phlag Mechanical Inc dba Feeder Mechanical, 18 Drew Avenue NE, Madelia

James Hensel dba JP Plumbing & Heating, 1800 N State, New Ulm

Philip G. Kirschstein dba Schultz Plumbing & Heating & Drain Cleaning Inc, 1809 N Minnesota Street, New Ulm

Duane J. Javens dba Javens Mechanical Contracting Co., 59160 Madison Avenue, Mankato

Wayne V. Klassen dba Klassen Mechanical Inc, 7 River Street, New Ulm

Christopher M. Williams dba CW Plumbing LLC, 1320 N Payne Street, New Ulm

Gag Sheet Metal Inc. dba Schanus-Gag Plumbing, 103 3rd North, New Ulm

Kerkhoff Plumbing & Heating Inc., Adam Kerkhoff, owner, 106 Vernon Avenue, Morgan

Kiecker Plumbing & Heating, Michael Scott Kiecker owner, 116 SE 1st St. PO Box 384, Fairfax

Robert K Vee dba Vee Plumbing & Heating, 317 Benzel Avenue, Madelia

Gary Welter dba Welter Plumbing & Heating, 112 3rd Street E, Morgan

Brad A. Tatro, Tatro Plumbing & Heating, 25 First St. NW, Madelia

LA Plumbing & Heating LLC, Lawrence D. Allen, 310 N. Bagen Ave, Springfield

B&N Plumbing-n-Heating, Nate Wanzek, 28639 Laser Ave, Redwood Falls

Councilor Pelzel seconded the motion and the motion passed with roll call votes 5-0.

Councilor Braun made a motion to freeze spending for 2 years except for daily operating expenses. There was not a second to the motion and the motion failed.

Councilor Windschitl made a motion to move forward with a study on the sediment on Lake Sleepy Eye and in the slough. The cost is approximately \$69,000.00. Mayor Pelzel will be requesting that one-half of the cost be paid in 2020 and the 2nd half in 2021. Councilor Schmidt seconded the motion and the motion passed with roll call votes 4-1, with Councilor Braun voting against.

Councilor Stevermer moved not to object to the following applications to the MN

Gambling Control Board:

7/1/2020 St. Mary's Church

8/2/2020 St. Mary's Church

Councilor Braun seconded the motion and the motion passed with roll call votes 5-0.

Councilor Stevermer moved to approve the following permits to sell and display fireworks:

1. Sleepy Eye Fireworks LLC, 617 Main Street West to sell fireworks
2. Freedom Station, 400 Main Street West to sell fireworks
3. Schutz Foods, 900 Main Street East to sell fireworks

Councilor Windschitl seconded the motion and the motion carried.

No City Attorney report this month

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Mathiowetz Construction is working and the partial pay estimate 1 is due.
- B. 2020 Project. MR Paving has started on the project. Partial pay estimate 1 is due.

City Manager Elston reported on the following:

- A. Discussed the opening of the Pool for the summer amid the pandemic. This decision will be made in the future. We will see what the Governor says this week.
- B. Councilor Schmidt made a motion to approve the \$12,500 appropriation to the Home Cemetery. Councilor Braun seconded the motion and the motion passed with roll call votes 5-0.
- C. Sleepy Hollow 5th Addition lot prices, the lots that are just south of Elm Street that is being developed. Will discuss at Finance Meeting on May 20, 2020 at 12:30.

No miscellaneous correspondence

Councilor Pelzel made a motion to approve the Police Report. Councilor Windschitl seconded the motion. Motion passed with roll call votes 5-0.

Councilor Schmidt made a motion to approve the Cash Fund Balances. Councilor Stevermer seconded the motion. Motion passed with roll call votes 5-0.

Councilor Braun moved to approve and allow payment of the monthly bills. Councilor Pelzel seconded the motion. Motion passed with roll call votes 5-0.

There was no other business.

The meeting was properly adjourned at 8:33 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

May 20, 2020

The special meeting of the City Council of the City of Sleepy Eye was held at the Sleepy Eye Event Center and electronically in accordance with MN Statute 13D.021. Meeting was held at 12:00 p.m. on the 20th day of May 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, City Engineer David Palm and City Clerk Michelle Strate.

Mayor Pelzel opened the preliminary assessment hearing on the 12th Avenue/St. Mary's Project.

City Engineer David Palm spoke regarding the 12th Avenue Project.

Councilor Windschitl made a motion to Order the Improvements. Motion was seconded by Councilor Pelzel and motion carried with roll call votes 5-0.

The Mayor has called for a Special Meeting on Wednesday May 27, 2020 at 5:00 p.m. to approve the Bond Sale.

Councilor Pelzel made a motion to approve Resolution 14-2020

RESOLUTION #14-2020

DESIGNATING ANNUAL POLLING PLACE

Be it resolved, that the City Council for the City of Sleepy Eye pursuant to Minnesota Statute Section 204B.16, hereby designated the following polling place for 2020 elections for the First Ward and Second Ward:

Sleepy Eye Event Center, 110 12th Avenue NE, Sleepy Eye, MN 56085

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on May 20, 2020.

/s/Wayne A. Pelzel

Wayne A. Pelzel, Mayor

I hereby certify and attest that the City Council of the City of Sleepy Eye Minnesota, did pass the above Resolution on May 20, 2020 in accordance with the Charter Provisions and state laws provided therefore.

Dated: May 20, 2020.

/s/Michelle Strate

Michelle Strate, City Clerk

State of Minnesota)

)ss.

County of Brown)

This instrument was acknowledged before me on May 20, 2020 by Wayne A. Pelzel as Mayor, and by Michelle Strate as City Clerk, of the City of Sleepy Eye, a Municipal Corporation.

Notary Public

Councilor Schmidt seconded the motion and the motion passed with roll call votes 5-0.
Mayor Pelzel closed the Assessment Hearing.

The meeting was properly adjourned at 12:21 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

May 27, 2020

The special meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held at 5:00 p.m. on the 27th day of May 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, and Public Works Director Mike Hardin. Absent was City Clerk Michelle Strate.

George Eilertson reviewed with the Council the results of the bond sale for the series 2020B bonds. Councilor Stevermer moved to adopt resolution #15-2020 awarding the sale of series 2020B bonds. Councilor Braun seconded the motion. On a roll call vote the motion passed 5-0.

The meeting was properly adjourned at 5:21 p.m.

Wayne Pelzel, Mayor

Bob Elston, City Manager

June 9, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held via WebEx and in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7:00 p.m. on the 9th day of June 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, City Engineer David Palm, Chief of Police Matt Andres and City Clerk Michelle Strate.

Councilor Schmidt made a motion to approve Resolution 16-2020.

RESOLUTION # 16-2020

Resolution Establishing Unfeasibility of In-Person Meetings due to COVID-19

CITY OF SLEEPY EYE, MINNESOTA

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Executive Order 20-01, “Declaring a Peacetime Emergency and Coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19,” declaring a peacetime emergency under Minn. Stat. § 12.31, subd. 2;

WHEREAS, the Center for Disease Control has labeled COVID-19 as a pandemic illness;

WHEREAS, COVID-19 poses a risk to the health, welfare, and safety of the public;

WHEREAS, the Minnesota Department of Health has issued guidelines and recommendations to slow the spread of COVID-19 that include limiting social interaction;

WHEREAS, the City of Sleepy Eye, Minnesota provides important services related to transportation, public safety, economic development, critical infrastructure and protection of property;

WHEREAS, Minn. Stat. § 13D.021 permits open meetings to be conducted through telephone or other electronic means if:

1. The presiding officer for the governing body finds it not practical or prudent to meet in person because of a health pandemic or an emergency declared under Minn. Stat. Ch. 12;
2. All members of the body participating in the meeting, wherever their physical location, can hear one another and hear all testimony and discussion;
3. Members of the public present at the regular meeting location can hear all discussion, testimony, and votes of the public body, unless attendance at the meeting is not feasible due to health pandemic or emergency declaration;
4. At least one member of the body, chief legal counsel, or chief administrative officer is present at the regular meeting location, unless unfeasible due to health pandemic or emergency declaration; and
5. All votes of the body are conducted by roll call so each member’s vote can be identified and recorded; and

WHEREAS, the Mayor of the City of Sleepy Eye, Minnesota, finds that that in-person city council meetings are not practical or prudent because of the COVID-19 health pandemic, and that city meetings shall be held by telephone or other electronic means pursuant to Minnesota Statute, section 13D.021.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. Due to COVID-19 health pandemic and the public health emergency it is not feasible for members of the public to hear all discussion and testimony and all votes of the city council during meetings held by electronic means.
2. Due to the COVID-19 health pandemic and public health emergency, it is not feasible to have at least one member of the city council or other appropriate staff physically present at the regular meeting location during meetings held by electronic means.
3. All City meetings governed by Minnesota Statutes, Chapter 13D, will be conducted through telephone or other electronic means without members of the public or City officials present at the regular physical location so long as a health pandemic exists or an emergency is declared under Minnesota Statutes, Chapter 12.
4. City staff is directed, to the extent practical, provide means for the public to monitor City meetings held by telephone or other electronic means from a remote location.
5. City staff is directed to provide notice of all City meetings held by telephone or other electronic means in a manner consistent with state law.

5/12/2020
Date

/s/Wayne Pelzel
Mayor

Attest:

/s/Michelle Strate
City Clerk

Councilor Pelzel seconded the motion and the motion carried.

Councilor Windschitl moved to approve the minutes of the May 12, 2020 regular meeting and the May 20th and May 27th Special Meetings. Councilor Stevermer seconded the motion and the motion carried.

Councilor Windschitl made a motion to approve Resolution 17-2020.

RESOLUTION #17-2020

TEMPORARY OUTDOOR DINING PERMIT

BE IT RESOLVED, the Mayor and the City Manager are hereby authorized and directed for and on behalf of the City of Sleepy Eye to execute and enter into an agreement with the Commissioner of Transportation as set forth and contained in the document entitled "PERMIT- TEMPORARY OUTDOOR DINING", a copy of which was before the City Council and which is made a part hereof by reference.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF BROWN

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City of Sleepy Eye at a duly authorized meeting thereof held on the 9th day of June, 2020, as shown by the minutes of said meeting in my possession.

/s/Michelle Strate
City Clerk

Notary Public
My Commission expires _____

Councilor Pelzel seconded the motion and the motion carried.

Councilor Windschitl made a motion to approve Resolution 18-2020

RESOLUTION 18-2020

Authorizing City Manager to sign Temporary Outdoor Dining Permits

WHEREAS, the City Council approved the Temporary Outdoor Dining Permit with MnDot on June 9, 2020, and

WHEREAS, the City Council understands the need to approve permits in a timely and efficient manor

NOW THEREFORE BE IT RESOLVED, that the City Council grants the authority to the City Manager to approve and sign Temporary Outdoor Dining Permits as they are applied for.

Dated June 9th, 2020

/s/Wayne Pelzel
Wayne Pelzel, Mayor

ATTEST: /s/Michelle Strate

Michelle Strate, City Clerk

Councilor Schmidt seconded the motion and the motion carried.

Councilor Braun made a motion to approve a variance for Jerome Wurtzberger property. His lot is 177x250 and he would move a 12'x16' storage shed onto the property. Councilor Pelzel seconded the motion and the motion carried.

Councilor Pelzel made a motion to deny the Conditional Use Permit for Glen and Lisa Schuster. Schusters requested to build a 12-16' high fence to help with the snow in the winter. Surrounding landowners, Reinarts, Hansen, Pelzel and Kjelshus were present to speak in opposition to the Conditional Use Permit. Schusters were also present at the meeting to speak in

favor of the Conditional Use Permit. Councilor Windschitl seconded the motion and the motion carried.

Councilor Pelzel made a motion to open the Aquatic Center as soon as possible. The MN Dept of Health has put out 8 pages of guidelines to comply with during the COVID-19 Pandemic, including maintaining social distancing and 50% capacity allowed. Councilor Windschitl seconded the motion and the motion passed 4-1, with Councilor Braun voting against.

Councilor Winschitl made a motion to approve the Sleepy Eye Lake as the first choice for the Fireworks display with an alternate location behind the Eagles Ball Park. Motion was seconded by Councilor Pelzel and the motion carried.

Councilor Pelzel made a motion to grant the permit to the Sleepy Eye Fire Department for the Fourth of July Fireworks Display. Motion was seconded by Councilor Windschitl and the motion carried.

City Attorney Groen asked the Council if they would like to consider increasing the allowable square footage of outbuildings on larger lots that are able to accommodate larger outbuildings. It was decided to leave the Ordinance as is and citizens would need to come with a variance.

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Mathiowetz Construction is working and the partial pay estimate 2 is due.
- B. 2020 Project. MR Paving is working on the project. Partial pay estimate 2 is due.

City Manager Elston reported on the following:

- A. Councilor Schmidt made a motion to approve the prices on lots of the Sleepy Hollow 5th Addition as proposed. Councilor Stevermer seconded the motion and the motion carried.

Councilor Schmidt made a motion to approve the Police Report. Councilor Stevermer seconded the motion and the motion carried.

Councilor Stevermer made a motion to approve the Cash Fund Balances. Councilor Pelzel seconded the motion and the motion carried.

Councilor Pelzel moved to approve and allow payment of the monthly bills. Councilor Schmidt seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 9:05 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

July 14, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held via GoToMeeting and in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7:00 p.m. on the 14th day of July 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, City Engineer David Palm, Chief of Police Matt Andres and City Clerk Michelle Strate.

Councilor Stevermer made a motion to approve Resolution 19-2020.

RESOLUTION # 19-2020

Resolution Establishing Unfeasibility of In-Person Meetings due to COVID-19

CITY OF SLEEPY EYE, MINNESOTA

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Executive Order 20-01, “Declaring a Peacetime Emergency and Coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19,” declaring a peacetime emergency under Minn. Stat. § 12.31, subd. 2;

WHEREAS, the Center for Disease Control has labeled COVID-19 as a pandemic illness;

WHEREAS, COVID-19 poses a risk to the health, welfare, and safety of the public;

WHEREAS, the Minnesota Department of Health has issued guidelines and recommendations to slow the spread of COVID-19 that include limiting social interaction;

WHEREAS, the City of Sleepy Eye, Minnesota provides important services related to transportation, public safety, economic development, critical infrastructure and protection of property;

WHEREAS, Minn. Stat. § 13D.021 permits open meetings to be conducted through telephone or other electronic means if:

1. The presiding officer for the governing body finds it not practical or prudent to meet in person because of a health pandemic or an emergency declared under Minn. Stat. Ch. 12;
2. All members of the body participating in the meeting, wherever their physical location, can hear one another and hear all testimony and discussion;
3. Members of the public present at the regular meeting location can hear all discussion, testimony, and votes of the public body, unless attendance at the meeting is not feasible due to health pandemic or emergency declaration;
4. At least one member of the body, chief legal counsel, or chief administrative officer is present at the regular meeting location, unless unfeasible due to health pandemic or emergency declaration; and
5. All votes of the body are conducted by roll call so each member’s vote can be identified and recorded; and

WHEREAS, the Mayor of the City of Sleepy Eye, Minnesota, finds that that in-person city council meetings are not practical or prudent because of the COVID-19 health pandemic, and that city meetings shall be held by telephone or other electronic means pursuant to Minnesota Statute, section 13D.021.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. Due to COVID-19 health pandemic and the public health emergency it is not feasible for members of the public to hear all discussion and testimony and all votes of the city council during meetings held by electronic means.
2. Due to the COVID-19 health pandemic and public health emergency, it is not feasible to have at least one member of the city council or other appropriate staff physically present at the regular meeting location during meetings held by electronic means.
3. All City meetings governed by Minnesota Statutes, Chapter 13D, will be conducted through telephone or other electronic means without members of the public or City officials present at the regular physical location so long as a health pandemic exists or an emergency is declared under Minnesota Statutes, Chapter 12.
4. City staff is directed, to the extent practical, provide means for the public to monitor City meetings held by telephone or other electronic means from a remote location.
5. City staff is directed to provide notice of all City meetings held by telephone or other electronic means in a manner consistent with state law.

7/14/2020
Date

/s/Wayne Pelzel
Mayor

Attest:

/s/Michelle Strate
City Clerk

Councilor Schmidt seconded the motion and the motion carried.

Councilor Pelzel moved to approve the minutes of the June 9, 2020 Regular Meeting. Councilor Schmidt seconded the motion and the motion carried.

Rose Martinka requested a Conditional Use Permit for dog boarding at 421 2nd Ave SE. 4 letters were given to the City opposing the Conditional Use. Letters were received from Dennis/Janice Schueller; Gerald Anderson; Bob/Rita Weiss; Mike/Kathy Ahlrich. Those attending in opposition were: Jason Mattes; Mary Mullry; Donna Augustin; Shari Pelzel and Renata Konopka. Those in attendance for support were Laura Horman and Kevin Selheim. Reasons for opposition given: business in residential area against city ordinance, property values will decrease and noise. Councilor Pelzel made a motion to deny the Conditional Use Permit. Councilor Schmidt seconded the motion and the motion carried.

Craig Murphy was present to request closing the alley located next to his property at 649 3rd Ave NW, Sleepy Eye. The request died due to lack of motion.

Councilor Pelzel made a motion to accept the recommendation from the EDA regarding the Small Cities Development Program Loan, to allow Zinniel's to pay the Small Cities Loan and they can sell the building as they wish. Councilor Schmidt seconded the motion and the motion carried.

Councilor Schmidt called for First Reading for satisfaction of the mortgage loan.

Councilor Stevermer made a motion to approve to close the street for the Servicemens Street Dance on September 11, 2020. Councilor Pelzel seconded the motion and the motion carried.

Attorney Groen reported on the following:

- A. Councilor Stevermer called for First Reading of Ordinance #169 An Ordinance for Selling Real Estate to Thomas and Allison Hillesheim for purchase price of \$24,000.00.
- B. Councilor Schmidt called for First Reading of Ordinance #170 An Ordinance for Selling Real Estate to Brian and Michelle Strate for purchase price of \$32,000.00

Councilor Schmidt made a motion to approve Resolution 20-2020.

RESOLUTION 20-2020

DECLARATION OF RESTRICTIVE COVENANTS

These declarations are made and established this 14th day of July, 2020, by the City of Sleepy Eye (Declarant), for and with respect to the following described real property in the City of Sleepy Eye, Brown County, Minnesota, to-wit:

Lots 1, 2, 3, 4, 5, 6, 7 and 8, Block 4, Sleepy Hollow 5th Addition, City of Sleepy Eye, Brown County, Minnesota (hereinafter "Properties")

RECITALS

1. The above-described Properties are zoned General Industrial.
2. The Properties are neighboring an area zoned General Residential.
3. Due to its proximity to the residential dwellings and in order to protect the residential nature of neighboring properties, Declarant is willing to impose restrictions with respect to the Properties.

RESTRICTIVE COVENANTS

Based on the above, the Properties, as above described, shall be subject to the following protective covenants, restrictions, and servitude, and every subsequent owner of said Properties, including individual lots, shall be bound to said covenants, restrictions and servitude, and shall accept title subject thereto.

1. The use of the Properties shall be restricted to private, personal, and non-commercial storage buildings.
2. The sidewalls of any storage structure shall not exceed 16 feet.
3. Storage of personal property outside of the storage structure shall not be permitted.
4. The property may not be used for assembly and fabrication of previously manufactured parts and welding operations; automobile, truck and farm machinery repair garages; industrial offices; manufacturing, except limited manufacturing; and no on-site storage of flammable, explosive or hazardous materials, except fuel for incidental use or fuel in gas tanks in vehicles, boats, snowblowers, 4-wheelers, lawn mowers; and no truck or bus terminals and construction equipment storage yards.
5. Each lot must blend in aesthetically with the adjacent residential neighborhood and provide a "green space" with the planting of trees, shrubs, and grasses.

6. These restrictive covenants are perpetual, non-revocable, run with the land, and are binding on the successors and assigns of Declarant.

7. These covenants may be enforced by the owners of the Properties, by adjacent residential property owners, and by the City of Sleepy Eye.

IN WITNESS WHEREOF, the Declarant has hereunto set its hand the day and year first above written.

Dated: 7/14/2020

/s/ Wayne Pelzel

Wayne Pelzel, Mayor

Dated: 7/14/2020

/s/Russell Elston

Russell Elston, City Manager

Councilor Braun seconded the motion and the motion carried.

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Mathiowetz Construction is working and the partial pay estimate 3 is due.
- B. 2020 Project. MR Paving is working on the project. Partial pay estimate 3 is due.

City Manager Elston reported on the following:

- A. Proposed Finance Meetings for July 22; July 29; and August 5 at noon for budget workshops.
- B. Rental Inspections. Suggest that we commit to not enforcing until the end of this year, due to COVID-19.

Councilor Schmidt made a motion to approve the Police Report and Cash Fund Balances. Councilor Stevermer seconded the motion and the motion carried.

Councilor Braun moved to approve and allow payment of the monthly bills. Councilor Pelzel seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 8:43 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

August 5, 2020

The special meeting of the City Council of the City of Sleepy Eye was held at the Sleepy Eye Council Chambers and electronically in accordance with MN Statute 13D.021. Meeting was held via GoToMeeting and in the Council Chambers, 200 Main Street East, Sleepy Eye, MN, at 6:00 p.m. on the 5th day of August 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Attorney Brandon Fitzsimmons and City Clerk Michelle Strate.

Councilor Pelzel made a motion to approve Resolution 21-2020.

RESOLUTION # 21-2020
Resolution Establishing Unfeasibility of In-Person Meetings due to COVID-19

CITY OF SLEEPY EYE, MINNESOTA

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Executive Order 20-01, “Declaring a Peacetime Emergency and Coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19,” declaring a peacetime emergency under Minn. Stat. § 12.31, subd. 2;

WHEREAS, the Center for Disease Control has labeled COVID-19 as a pandemic illness;

WHEREAS, COVID-19 poses a risk to the health, welfare, and safety of the public;

WHEREAS, the Minnesota Department of Health has issued guidelines and recommendations to slow the spread of COVID-19 that include limiting social interaction;

WHEREAS, the City of Sleepy Eye, Minnesota provides important services related to transportation, public safety, economic development, critical infrastructure and protection of property;

WHEREAS, Minn. Stat. § 13D.021 permits open meetings to be conducted through telephone or other electronic means if:

1. The presiding officer for the governing body finds it not practical or prudent to meet in person because of a health pandemic or an emergency declared under Minn. Stat. Ch. 12;
2. All members of the body participating in the meeting, wherever their physical location, can hear one another and hear all testimony and discussion;
3. Members of the public present at the regular meeting location can hear all discussion, testimony, and votes of the public body, unless attendance at the meeting is not feasible due to health pandemic or emergency declaration;
4. At least one member of the body, chief legal counsel, or chief administrative officer is present at the regular meeting location, unless unfeasible due to health pandemic or emergency declaration; and

5. All votes of the body are conducted by roll call so each member's vote can be identified and recorded; and

WHEREAS, the Mayor of the City of Sleepy Eye, Minnesota, finds that that in-person city council meetings are not practical or prudent because of the COVID-19 health pandemic, and that city meetings shall be held by telephone or other electronic means pursuant to Minnesota Statute, section 13D.021.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. Due to COVID-19 health pandemic and the public health emergency it is not feasible for members of the public to hear **in person** all discussion and testimony and all votes of the city council during meetings held by electronic means.
2. Due to the COVID-19 health pandemic and public health emergency, it **may not be** feasible to have at least one member of the city council or other appropriate staff physically present at the regular meeting location during meetings held by electronic means.
3. All City meetings governed by Minnesota Statutes, Chapter 13D, will be conducted through telephone or other electronic means without members of the public or City officials present at the regular physical location so long as a health pandemic exists or an emergency is declared under Minnesota Statutes, Chapter 12.
4. City staff is directed, to the extent practical, provide means for the public to monitor City meetings held by telephone or other electronic means from a remote location.
5. City staff is directed to provide notice of all City meetings held by telephone or other electronic means in a manner consistent with state law.

August 5th, 2020
Date

/s/Wayne Pelzel
Mayor

Attest:

/s/Michelle Strate
City Clerk

Councilor Windschitl seconded the motion and the motion carried.

Councilor Pelzel made the motion:

1. That Andrew Kelton be dismissed from employment with the City of Sleepy Eye, effective August 10, 2020, for, but not limited to, the reasons stated in City Manager Bob Elston's letter to Andrew Kelton of July 31, 2020.
2. That City administration provide Andrew Kelton with any appropriate notices related to this decision.

Motion seconded by Councilor Schmidt. Motion carried with roll call votes 4-1 with Councilor Braun voting against.

The meeting was properly adjourned at 7:04 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

August 11, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held via GoToMeeting and in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7:00 p.m. on the 11th day of August 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, City Engineer David Palm, Chief of Police Matt Andres and City Clerk Michelle Strate.

Councilor Schmidt made a motion to approve Resolution 21-2020.

RESOLUTION # 21-2020

Resolution Establishing Unfeasibility of In-Person Meetings due to COVID-19

CITY OF SLEEPY EYE, MINNESOTA

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Executive Order 20-01, “Declaring a Peacetime Emergency and Coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19,” declaring a peacetime emergency under Minn. Stat. § 12.31, subd. 2;

WHEREAS, the Center for Disease Control has labeled COVID-19 as a pandemic illness;

WHEREAS, COVID-19 poses a risk to the health, welfare, and safety of the public;

WHEREAS, the Minnesota Department of Health has issued guidelines and recommendations to slow the spread of COVID-19 that include limiting social interaction;

WHEREAS, the City of Sleepy Eye, Minnesota provides important services related to transportation, public safety, economic development, critical infrastructure and protection of property;

WHEREAS, Minn. Stat. § 13D.021 permits open meetings to be conducted through telephone or other electronic means if:

1. The presiding officer for the governing body finds it not practical or prudent to meet in person because of a health pandemic or an emergency declared under Minn. Stat. Ch. 12;
2. All members of the body participating in the meeting, wherever their physical location, can hear one another and hear all testimony and discussion;
3. Members of the public present at the regular meeting location can hear all discussion, testimony, and votes of the public body, unless attendance at the meeting is not feasible due to health pandemic or emergency declaration;
4. At least one member of the body, chief legal counsel, or chief administrative officer is present at the regular meeting location, unless unfeasible due to health pandemic or emergency declaration; and
5. All votes of the body are conducted by roll call so each member’s vote can be identified and recorded; and

WHEREAS, the Mayor of the City of Sleepy Eye, Minnesota, finds that that in-person city council meetings are not practical or prudent because of the COVID-19 health pandemic, and that city meetings shall be held by telephone or other electronic means pursuant to Minnesota Statute, section 13D.021.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. Due to COVID-19 health pandemic and the public health emergency it is not feasible for members of the public to hear all discussion and testimony and all votes of the city council during meetings held by electronic means.
2. Due to the COVID-19 health pandemic and public health emergency, it is not feasible to have at least one member of the city council or other appropriate staff physically present at the regular meeting location during meetings held by electronic means.
3. All City meetings governed by Minnesota Statutes, Chapter 13D, will be conducted through telephone or other electronic means without members of the public or City officials present at the regular physical location so long as a health pandemic exists or an emergency is declared under Minnesota Statutes, Chapter 12.
4. City staff is directed, to the extent practical, provide means for the public to monitor City meetings held by telephone or other electronic means from a remote location.
5. City staff is directed to provide notice of all City meetings held by telephone or other electronic means in a manner consistent with state law.

8/11/2020
Date

/s/Wayne Pelzel
Mayor

Attest:

/s/Michelle Strate
City Clerk

Councilor Pelzel seconded the motion and the motion carried.

Councilor Schmidt moved to approve the minutes of the July 14, 2020 Regular Meeting and August 5, 2020 Special Meeting. Councilor Windschitl seconded the motion and the motion carried.

Mayor Pelzel has recommended the appointed Phil Siefkes to the Housing Development Board and Larry Pelzel to the Planning and Zoning Board. Councilor Pelzel made a motion to approve these appointments. Councilor Windschitl seconded the motion and the motion carried.

Sara Oberloh, representing the firm of Oberloh & Associates, LTD was present to review the FYE 12/31/19 audit report of the various funds of the city. Oberloh went over the internal control and compliance issues and explained the financial analysis. The audit will be filed with the State. Councilor Schmidt moved to approve the 2019 Audit Report. Councilor Stevermer seconded the motion and the motion carried.

Councilor Schmidt made a motion to approve a 3’x4’ sign on an 8’ pole to be constructed by the Schoenstatt Sisters of Mary facility along the bike path. Councilor Windschitl seconded the motion carried and motion carried.

Councilor Schmidt made a motion to approve a Conditional Use Permit for Tamara Miller-Como to allow rental of indoor storage space for recreational vehicles in her existing building. Councilor Stevermer seconded the motion and the motion carried.

Councilor Windschitl made a motion to approve Resolution 22-2020, adopting Brown County All-Hazard Mitigation Plan

RESOLUTION #22-2020
RESOLUTION ADOPTING THE
BROWN COUNTY ALL-HAZARD MITIGATION PLAN
CITY OF SLEEPY EYE, MINNESOTA

WHEREAS, the City of Sleepy Eye has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Brown County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Brown County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Brown County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Brown County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Brown County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Sleepy Eye supports the hazard mitigation planning effort and wishes to adopt the Brown County All-Hazard Mitigation Plan.

This Resolution was declared duly passed and adopted and was signed by the Mayor and attested to by the City Clerk this 11th day of August 2020.

/s/Wayne Pelzel

Mayor Wayne Pelzel

Attest:

/s/Michelle Strate

City Clerk – Michelle Strate

Councilor Windschitl seconded the motion and the motion carried.

Attorney Groen reported on the following:

- A. Councilor Pelzel called for First Reading of Ordinance #172 An Ordinance for Selling Real Estate to Thomas and Diane Stoks for purchase price of \$32,000.00.
- B. Councilor Stevermer called for First Reading of Ordinance #171 An Ordinance for Selling Real Estate to Dennis and Sharon Fromm for purchase price of \$96,000.00 and \$24,000.00
- C. Councilor Pelzel called for First Reading of Ordinance #173 An Ordinance to Plat Lots in Sleepy Hollow 6th Addition, the lots selling to Hillesheim and Fromm.
- D. Councilor Braun made a motion to approve the house demo of 412 maple Street SW and to assess our cost against the property. Councilor Stevermer seconded the motion and the motion carried.

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Mathiowetz Construction is working and the partial pay estimate 4 is due.
- B. 2020 Project. MR Paving is working on the project. Partial pay estimate 4 is due.
- C. 1st Ave/St. Mary's Street. County is still working on survey.

City Manager Elston reported on the following:

- A. Proposed Finance Meetings for August 19 and 26 at noon for budget workshops.

Councilor Stevermer made a motion to approve the Police Report and Cash Fund Balances. Councilor Windschitl seconded the motion and the motion carried.

Councilor Schmidt moved to approve and allow payment of the monthly bills. Councilor Pelzel seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 9:00 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

September 8, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held via GoToMeeting and in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7:00 p.m. on the 8th day of September 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt, Larry Braun and Gary Windschitl were present. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, City Engineer David Palm, Chief of Police Matt Andres and City Clerk Michelle Strate.

Councilor Schmidt moved to approve the minutes of the August 11, 2020 Regular Meeting. Councilor Windschitl seconded the motion and the motion carried.

Mayor Pelzel has recommended the appointment of Mindy Hardin to the Library Board. Councilor Schmidt made a motion to approve this appointment. Councilor Pelzel seconded the motion and the motion carried.

Marty Seifert with the Coalition of Greater MN Cities spoke and gave update.

Ron Zinniel presented the Council with two retirements, Ben Hoffmann and Ron Moldaschel. He also presented with two new fire department members, Alex Bruggeman and Keaton Borth. Councilor Windschitl made a motion to approve the two new firemen pending background checks. Councilor Pelzel seconded the motion and the motion carried.

Councilor Stevermer made a motion to approve paving the alley between Maple Street & Water Street & between 1st and 2nd Ave SW. A Petition was presented with the signatures. Councilor Windschitl seconded the motion carried and motion carried.

Geoffrey Ferik has asked the Council to consider allowing honeybees within the city limits. It was suggested that further research be done and to bring back at future meeting.

Councilor Pelzel made a motion to approve closing the alley from east to west behind the Sleepy Eye Brewing Company for their Oktoberfest Celebration on September 26, 2020. Councilor Schmidt seconded the motion and the motion carried.

Attorney Groen reported on the following:

A. Councilor Stevermer made a motion to approve Resolution 23-2020

RESOLUTION

Resolution No. 23-2020

WHEREAS, the City Code for the City of Sleepy Eye, Minnesota, provides that no division of an existing parcel of land within the City shall be filed, or accepted for filing, by the Brown County Recorder unless it is accompanied by a certified copy of a Resolution adopted by the City Council approving such division; and

WHEREAS, Dennis Fromm and Sharon Fromm, spouses married to each other (hereinafter collectively "Fromm") are in the process of purchasing from the City of Sleepy Eye the following legally described property: Lots 3, 4, and 5, Block 4, Sleepy Hollow Fifth Addition, Section 29, Twp. 110 North, Range 32 West, City of Sleepy Eye, Brown County, Minnesota; and

WHEREAS, Fromm has requested permission from the City of Sleepy Eye to split the property as a contingency to their purchase of said lots.

NOW, THEREFORE, BE IT RESOLVED, the City Council for the City of Sleepy Eye, contingent on a successful sale and transfer of the said property to Fromm, hereby approves the division of the real estate legally described as follows:

Lots 3, 4, and 5, Block 4, Sleepy Hollow Fifth Addition, Section 29, Twp. 110 North, Range 32 West, City of Sleepy Eye, Brown County, Minnesota

into FIVE separate parcels being legally described in the attached Exhibit "A", Exhibit "B", Exhibit "C", Exhibit "D", and Exhibit "E".

Said Resolution was passed on September 8, 2020.

/s/Wayne Pelzel
Wayne Pelzel, Mayor of the City of Sleepy Eye

/s/Russell Elston
Russell "Bob" Elston, City Manager

Exhibit "A"

The West 76.62 feet of Lot 3, Block 4, Sleepy Hollow Fifth Addition, Section 29, Twp. 110 North, Range 32 West, City of Sleepy Eye, Brown County, Minnesota.

Exhibit "B"

Lot 3, Block 4, EXCEPTING THEREFROM the West 76.62 feet of Lot 3, Block 4; AND the West 25.53 feet of Lot 4, Block 4; all in Sleepy Hollow Fifth Addition, Section 29, Twp. 110 North, Range 32 West, City of Sleepy Eye, Brown County, Minnesota.

Exhibit "C"

Lot 4, Block 4, EXCEPTING THEREFROM the West 25.53 feet of Lot 4, Block 4 and EXCEPTING THEREFROM the East 25.56 feet of Lot 4, Block 4; Sleepy Hollow Fifth Addition, Section 29, Twp. 110 North, Range 32 West, City of Sleepy Eye, Brown County, Minnesota.

Exhibit "D"

The East 25.56 feet of Lot 4, Block 4; AND The West 51.06 feet of Lot 5, Block 4; all in Sleepy Hollow Fifth Addition, Section 29, Twp. 110 North, Range 32 West, City of Sleepy Eye, Brown County.

Exhibit "E"

Lot 5, Block 4, EXCEPTING THEREFROM the West 51.06 feet of Lot 5, Block 4, Sleepy Hollow Fifth Addition, Section 29, Twp. 110 North, Range 32 West, City of Sleepy Eye, Brown County.

Councilor Braun seconded the motion and the motion carried.

- B. Councilor Stevermer called for Second Reading of Ordinance #171 An Ordinance for Selling Real Estate to Dennis and Sharon Fromm for purchase price of \$96,000.00. Councilor Pelzel seconded the motion and the motion carried.
- C. Councilor Stevermer called for Second Reading of Ordinance #172 An Ordinance for Selling Real Estate to Thomas and Diane Stoks for purchase price of \$32,000.00. Councilor Braun seconded the motion and the motion carried.

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Mathiowetz Construction is working and the partial pay estimate 5 is due.
- B. 2020 Project. MR Paving is working on the project. Partial pay estimate 5 is due.
- C. 1st Ave/St. Mary's Street. No further progress.

City Manager Elston reported on the following:

- A. Pat and Tom Wurtzberger spoke to Council asking for forgiveness of \$6,726.80 if they purchase 416 Main Street West. This property is unique, as it is essentially unbuildable to anyone but Wurtzberger and Freedom because of the setbacks and the lot is only 25' wide. Councilor Pelzel made a motion to forgive \$6,726.80 and Councilor Braun seconded the motion and the motion carried.
- B. The Preliminary 2021 Budget was presented with a 6% increase. Councilor Schmidt made a motion to approve and Councilor Windschitl seconded the motion. The motion carried.

Councilor Pelzel made a motion to approve the Police Report and Cash Fund Balances. Councilor Schmidt seconded the motion and the motion carried.

Councilor Braun moved to approve and allow payment of the monthly bills. Councilor Pelzel seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 8:41 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

September 15, 2020

The special meeting of the City Council of the City of Sleepy Eye was held at the Sleepy Eye Council Chambers. Meeting was held at 12:00 p.m. on the 15th day of September 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Gary Windschitl, Joann Schmidt and Larry Braun were present. Absent was Councilor Nathan Stevermer and Doug Pelzel. Also, present were City Manager Bob Elston and City Clerk Michelle Strate.

Councilor Windschitl made a motion to approve the Temporary On Sale Liquor License to Sleepy Eye Brewing for September 26, 2020. Councilor Schmidt seconded the motion and the motion carried.

The meeting was properly adjourned at 12:02 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

October 13, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held via GoToMeeting and in the Council Chambers, 200 Main Street East, Sleepy Eye, MN at 7:00 p.m. on the 13th day of October 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt and Gary Windschitl were present. Councilor Larry Braun was absent. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, Chief of Police Matt Andres and City Clerk Michelle Strate.

Councilor Schmidt moved to approve the minutes of the September 8, 2020 Regular Meeting and September 15, 2020 Special Meeting. Councilor Pelzel seconded the motion and the motion carried.

Homeowner with concerns about possible water issues was not present for meeting.

Councilor Stevermer made a motion to set the Truth In Taxation Meeting for December 8, 2020 at 7:00 pm. Councilor Windschitl seconded the motion and the motion carried.

It was discussed to establish planning sessions for boards and committees throughout the City and that they each come up with 5 year plans to help with budgeting.

Attorney Groen reported on the following:

A. She is currently working on updating the employee handbook.

City Engineer Matt Miller reported on the following:

- A. 12th Avenue Project. Mathiowetz Construction is working and the partial pay estimate 6 is due. Utilities are being wrapped up and Elm Street has been graveled. Storm Pond has been excavated and the RR crossing in completed.
- B. 2020 Project. MR Paving is working on the project. Partial pay estimate 6 is due. Utilities are being wrapped up and 6 blocks are left to be graveled.
- C. 1st Ave/St. Mary's Street. Reported that Wayne Stevens is still planning next Summer

City Manager Elston reported on the following: nothing to report

Chief Andres presented the Council with a 2021 Squad Car Quote. Councilor Schmidt made a motion to approve the purchase of a new squad car for the quote of \$57,394.39.

Councilor Pelzel seconded the motion and the motion carried.

Councilor Pelzel made a motion to approve the Police Report. Councilor Windschitl seconded the motion and the motion carried.

Councilor Schmidt made a motion to approve the Cash Fund Balances. Councilor Pelzel seconded the motion and the motion carried.

Councilor Stevermer moved to approve and allow payment of the monthly bills. Councilor Windschitl seconded the motion and the motion carried.

There was no other business.

The meeting was properly adjourned at 8:27 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

November 5, 2020

The special meeting of the City Council of the City of Sleepy Eye was held at the Sleepy Eye Council Chambers. Meeting was held at 12:00 p.m. on the 5th day of November 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Gary Windschitl, Joann Schmidt and Doug Pelzel were present. Absent was Councilor Nathan Stevermer and Larry Braun. Also, present were City Manager Bob Elston and City Clerk Michelle Strate.

Election results are not ready to canvas.

The meeting was properly adjourned at 12:02 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

November 10, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held via GoToMeeting at 7:00 p.m. on the 10th day of November 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt and Gary Windschitl were present. Councilor Larry Braun was absent. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, Chief of Police Matt Andres and City Clerk Michelle Strate.

Councilor Windschitl moved to approve the minutes of the October 13, 2020 Regular Meeting. Councilor Schmidt seconded the motion and the motion carried with roll call votes 4-0.

Mayor Pelzel reported the resignation of Mike Carr from the Hospital Board. He appointed Joann Schmidt. Councilor Windschitl made a motion to approve the appointment. Councilor Stevermer seconded the motion and the motion carried with roll call votes 3-0, with Councilor Schmidt abstaining.

Councilor Stevermer made a motion not to object the Knight of Columbus Gambling Permit. Councilor Windschitl seconded the motion and the motion carried with roll call votes 4-0.

Jeffrey Pietig made a formal offer to purchase property located at 1005 Maple St. SE, Sleepy Eye, MN. Request was to defer sewer and water assessments. Councilor Schmidt called for First Reading of Ordinance #173 To Sell Real Estate – City to Pietig

Attorney Groen reported on the following: nothing to report.

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Mathiowetz Construction is working and the partial pay estimate 7 is due.
- B. 2020 Project. MR Paving is working on the project. Partial pay estimate 7 is due.
- C. 1st Ave/St. Mary's Street. Reported that survey work is done.

City Manager Elston reported on the following:

- A. A Special Meeting has been set for November 13, 2020 at noon to canvas the election results.

Councilor Schmidt made a motion to approve the Police Report. Councilor Stevermer seconded the motion and the motion carried with roll call votes 4-0.

Councilor Schmidt made a motion to approve the Cash Fund Balances. Councilor Windschitl seconded the motion and the motion carried with roll call votes 4-0.

Councilor Stevermer moved to approve and allow payment of the monthly bills. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0.

There was no other business.

The meeting was properly adjourned at 7:32 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

November 13, 2020

The special meeting of the City Council of the City of Sleepy Eye was held at the Sleepy Eye Council Chambers. Meeting was held via GoToMeeting at 12:00 p.m. on the 13th day of November 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Gary Windschitl, Joann Schmidt, Nate Stevermer and Doug Pelzel were present. Absent was Councilor Larry Braun. Also, present were City Manager Bob Elston and City Clerk Michelle Strate.

Councilor Pelzel made a motion to accept the election results from November 3, 2020 General Election. Councilor Schmidt seconded the motion and the motion carried with roll call votes 4-0.

The meeting was properly adjourned at 12:06 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

December 8, 2020

The regular meeting of the City Council of the City of Sleepy Eye was held electronically in accordance with MN Statute 13D.021. Meeting was held via Zoom at 7:00 p.m. on the 8th day of December 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Nathan Stevermer, Douglas Pelzel, Joann Schmidt and Gary Windschitl were present. Councilor Larry Braun was absent. Also, present were City Manager Bob Elston, City Attorney Alissa Groen, Public Works Director Mike Hardin, Chief of Police Matt Andres and City Clerk Michelle Strate.

Councilor Pelzel moved to approve the minutes of the November 10, 2020 Regular Meeting and the November 5, 2020 and November 13, 2020 Special Meeting. Councilor Windschitl seconded the motion and the motion carried with roll call votes 4-0.

Mayor Pelzel opened the Truth-In-Taxation Hearing. City Manager Elston reviewed the preliminary 2021 budget. The proposed tax levy is a 6% increase from 2020. Councilor Schmidt moved to approve the final 2021 budget. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0. Mayor Pelzel closed the hearing.

Mayor Pelzel made the following appointment to the various offices, boards, commissions and authorities and asked for Council approval.

Terms expire the 1st Regular Council Meeting of January

Alissa Fischer	City Attorney	2022
Dr. John Pelzel	Health Officer	2022
Matthew Ibberson	Weed Inspector	2022
Greg Tennant	Park Board	2024
Robert Schmid	Park Board	2024
Gordon Osmonson	Hospital Board	2024
Briar Braulick	Public Utilities Commission	2026
Charles Moldaschel	Airport Board	2024
Howard Engholm	Airport Board	2024
Trista Barka	Library Board	2024
Dennis Fromm	Planning & Zoning Commission	2025
Michael Suess	Planning & Zoning Commission	2025
Joann Schmidt	Economic Development Authority	2025
Robert Schmid	Hsg & Redevelopment Authority	2026
Joann Schmidt	Downtown Revitalization	2022

Mayor Pelzel made the following Council Committee Assignments:

Park Board: Gary Windschitl

Hospital Board: Nathan Stevermer

Public Utilities Commission: Nathan Stevermer

Airport Board: Scott Krzmarzick

Library Board: Christina Andres

P & Z Commission: Douglas Pelzel

EDA: Gary Windschitl

Blight: Scott Krzmarzick

Downtown: Christina Andres

Housing & Development: Douglas Pelzel

Councilor Schmidt moved to approve all the above Mayor appointments as stated. Councilor Stevermer seconded the motion and the motion carried.

Councilor Stevermer made a motion to not wave statutory tort limits. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0.

Councilor Schmidt made a motion to certify unpaids to Brown County for collection. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0.

Councilor Schmidt made a motion to approve write off balances for PUC. Councilor Stevermer seconded the motion and the motion carried with roll call votes 4-0.

Councilor Pelzel made a motion to approve Resolution 24-2020.

RESOLUTION 24-2020

BE IT RESOLVED, by the City Council of the City of Sleepy Eye, Minnesota as follows:

1. That the employee wage and salary schedule as recommended by the Finance Committee and detail on file with the City Clerk's office consisting of one page with said adjustments to be effective December 27th, 2020, is hereby adopted. This includes full time, those part-time listed, and includes job classification adjustments.
2. It is the intent of the City Council to follow the recommendations of the Finance Committee for wage and salary plan adjustments in following years for those employees that are specifically noted to bring their salary in line for the position.

Dated December 8th, 2020

/s/ Wayne Pelzel

Wayne Pelzel, Mayor

ATTEST: /s/ Michelle Strate

Michelle Strate, City Clerk

Councilor Schmidt seconded the motion and the motion carried with roll call votes 4-0.

Councilor Schmidt call for First Reading to increase the salaries of Mayor and Councilor salaries to \$5000.00 for Councilors and \$6000.00 for Mayor effective January 2023.

Councilor Windschitl made a motion to approve the following Tobacco Licenses. Casey's Retail Co.; Janu-4 LLC; Scott J. Meyer; Staples Enterprises Inc. Councilor Stevermer seconded the motion and the motion carried with roll call votes 4-0.

Attorney Groen reported on the following:

- A. Councilor Pelzel made a motion for the Second Reading of Ordinance #173 To Sell Real Estate – City to Pietig. Interest rate of 3.5% on the deferred assessments. Councilor Schmidt seconded the motion and the motion carried with roll call votes 4-0.
- B. Justin Weiss lot split – there is a plat of the split being worked on.
- C. Councilor Stevermer called for First Reading of Ordinance #174 Establishing Sleepy Hollow Sixth Addition

- D. Councilor Schmidt made a motion for the Second Reading of Ordinance #169 Sale to Hillesheim for \$24,000.00 including sewer. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0.

City Engineer David Palm reported on the following:

- A. 12th Avenue Project. Roads are open for traffic. Partial pay estimate #8 is due.
- B. 2020 Project. Work is complete for now
- C. 1st Ave/St. Mary's Street. The City is looking to replace the sanitary sewer and the water main on 1st Avenue. Meeting with Railroad to discuss the rails.

City Manager Elston reported on the following:

- A. Councilor Stevermer made a motion to approve the PUC salaries for 2021. Councilor Windschitl seconded the motion and the motion carried with roll call votes 4-0.
- B. Councilor Schmidt approved the following balance transfers for 2020 - \$236,000 general fund to EDA; \$250,000 Sewer fund to general; approximately \$320,000 street fund to debt service. Councilor Windschitl seconded the motion and the motion carried with roll call votes 4-0.
- C. Councilor Schmidt made a motion to move ahead with replacing the Community Center Floor with a maximum cost of \$15,000. Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0.
- D. There is a Press Release stating Chasing Our Tails business is purchasing the old Del Monte building from Seneca.

Councilor Schmidt made a motion to approve the Police Report and Cash Fund Balances. Councilor Stevermer seconded the motion and the motion carried with roll call votes 4-0.

Councilor Pelzel moved to approve and allow payment of the monthly bills. Councilor Windschitl seconded the motion and the motion carried with roll call votes 4-0.

There was no other business.

The meeting was properly adjourned at 8:02 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

December 17, 2020

The special meeting of the City Council of the City of Sleepy Eye was held at the Sleepy Eye Council Chambers. Meeting was held via Zoom at 12:00 p.m. on the 17th day of December 2020 per due call and notice. Mayor Wayne Pelzel and Councilors Gary Windschitl, Joann Schmidt, Nate Stevermer and Doug Pelzel were present. Absent was Councilor Larry Braun. Also, present were City Manager Bob Elston and City Clerk Michelle Strate.

Councilor Windschitl made a motion to approve Resolution 25-2020.

RESOLUTION #25-2020

DESIGNATING ANNUAL POLLING PLACE

Be it resolved that the City Council for the City of Sleepy Eye pursuant to Minnesota Statute Section 204B.16, hereby designated the following polling place for 2021 elections for the First Ward and Second Ward:

Sleepy Eye Community Center, 115 2nd Avenue NE, Sleepy Eye, MN 56085

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on December 17th, 2020.

Wayne A. Pelzel, Mayor

I hereby certify and attest that the City Council of the City of Sleepy Eye Minnesota, did pass the above Resolution on December 17, 2020 in accordance with the Charter Provisions and state laws provided therefore.

Dated: December 17, 2020.

Michelle Strate, City Clerk

Councilor Pelzel seconded the motion and the motion carried with roll call votes 4-0.

The meeting was properly adjourned at 12:03 p.m.

Wayne Pelzel, Mayor

Michelle Strate, City Clerk