

RESOLUTION #1-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Sleepy Eye Liquors LLC	\$160.00	Parks for Frisbee Golf
Ronald Remus Trust	\$5,000	Parks and Recreation
Holiday Lights in Motion	\$5,000	SE Police for Cameras

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on January 10th, 2023.

Wayne A. Pelzel, Mayor

Dated: January 10th, 2023

Michelle Strate, City Clerk

RESOLUTION #2-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Sleepy Eye Military Honor Guard	\$1,500	SE Police – cameras in parks
Duncan McGregor	\$2,000	Sleepy Eye Police
Lonnie Bristol, Catherine Bristol	\$100	Sleepy Eye Fire Department
Ronald Remus	\$1,000	Sleepy Eye Ambulance
Sleepy Eye Lions Club	\$165	Sleepy Eye Parks – Frisbee golf
Sleepy Eye Sportsmen’s Club	\$160	Sleepy Eye Parks – Frisbee golf
Chuck Spaeth Ford	\$160	Sleepy Eye Parks - Frisbee golf
SE Holiday Lights In Motion	\$200	Sleepy Eye Ambulance

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on February 14th, 2023.

Wayne A. Pelzel, Mayor

Dated: February 14th, 2023

Michelle Strate, City Clerk

RESOLUTION #3-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Faith United Methodist Church	\$320.00	Ambulance
Ron and Jane Fischer	\$10.00	Fire Department
Tony and Lisa Schmitz	\$20.00	Library/Barb Mages
Steve and Maxine Meine	\$20.00	Library/Barb Mages
Christensen Farms	\$500.00	Fire Department

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on March 14th, 2023.

Wayne A. Pelzel, Mayor

Dated: March 14th, 2023

Michelle Strate, City Clerk

RESOLUTION

Resolution No. 4-2023

A RESOLUTION SETTING A PUBLIC HEARING ON THE PROPOSED VACATION OF A PORTION OF A PREVIOUSLY DEDICATED UTILITY EASEMENT WITHIN OUTLOT B OF SLEEPY HOLLOW FIFTH ADDITION

WHEREAS, the City Council pursuant to Minnesota Statute § 462.358 desires to consider the vacation of the east fifteen (15) feet of the previously dedicated thirty (30) foot drainage and utility easement, located on westernmost side on Outlot B the Sleepy Hollow Fifth Addition, City of Sleepy Eye, Brown County, Minnesota.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SLEEPY EYE, MINNESOTA, AS FOLLOWS:

The City Council will consider the vacation of a portion of such drainage and utility easement and a public hearing shall be held on such proposed vacation on the 11th day of April, 2023, in the Council Chambers located at 200 Main Street East, Sleepy Eye, at 7:00p.m. and

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give published, posted and mailed notice of such hearing as required by law.

Passed by the City Council of Sleepy Eye, Minnesota this 14th day of March, 2023.

Mayor

Attested:

City Clerk

RESOLUTION #5-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Sleepy Eye Sportsmen's Club	\$10,000	New aeration system for lake
Sleepy Eye Sportsmen's Club	\$4,000	Sleepy Eye Ambulance
Mathiowetz Construction	\$5,000	Sleepy Eye Fire Department
Mathiowetz Construction	\$5,000	Sleepy Eye Ambulance

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on April 11th, 2023.

Wayne A. Pelzel, Mayor

Dated: April 11th, 2023

Michelle Strate, City Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL OF THE
CITY OF SLEEPY EYE, MINNESOTA

HELD: APRIL 11, 2023

Pursuant to due call and notice thereof, a meeting of the City Council (the "Council") of the City of Sleepy Eye, Brown County, Minnesota, was duly called and held at the City Hall in said City on April 11, 2023 at 7:00 p.m.

The following members were present: Councilors Gary Windschitl, Nate Stevermer, Doug Pelzel, Christina Andres and Scott Krzmarzick

and the following were absent: none

Member Krzmarzick introduced the following resolution and moved its adoption:

RESOLUTION NO. 6-2023

RESOLUTION APPROVING
CONSENT TO COLLATERAL ASSIGNMENT OF
TAX ABATEMENT AGREEMENT

WHEREAS, on April 12, 2022, the City of Sleepy Eye (the "City") approved a Tax Abatement Agreement, dated April 1, 2022 (the "Tax Abatement Agreement") with Sleepy Eye Multifamily, LLC, a Minnesota limited liability company (the "Developer"), relating to the construction of a 44-unit market rate multifamily housing project (the "Project") to be located in the City.

WHEREAS, the Developer proposes to obtain financing for the Project from American Heritage National Bank (the "Bank") and enter into a Collateral Assignment of the Tax Abatement Agreement (the "Assignment") with the Bank for which a Consent to Collateral Assignment of Tax Abatement Agreement (the "Consent") of the City is required.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sleepy Eye, Minnesota, as follows:

1. The Council hereby approves the Assignment and the Consent in substantially the forms submitted, and the Mayor and City Manager are hereby authorized to execute the Consent on behalf of the City.

2. The approval hereby given to the Assignment and Consent includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by the City officials authorized by a resolution of the City to execute the Consent. The execution of

the Consent shall be conclusive evidence of the approval of the Consent in accordance with the terms hereof

The motion for the adoption of the foregoing resolution was made by member Krzmarzick and duly seconded by member Pelzel and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof:

Councilors Windschitl, Stevermer, Pelzel, Andres and Krzmarzick

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF BROWN)

I, the undersigned, being the duly qualified and acting City Clerk of the City of Sleepy Eye, Minnesota (the "City"), DO HEREBY CERTIFY that attached hereto is a compared, true and correct copy of a resolution approving the collateral assignment of a tax abatement agreement by the City, duly adopted by the City Council of the City on April 11, 2023, at a regular meeting thereof duly called and held, as on file and of record in my office, which resolution has not been amended, modified or rescinded since the date thereof, and is in full force and effect as of the date hereof, and that the attached Extract of Minutes as to the adoption of such resolution is a true and accurate account of the proceedings taken in passage thereof.

WITNESS My hand this 11th day of April, 2023.

City Clerk

RESOLUTION 7-2023

A RESOLUTION VACATING A PORTION OF A PREVIOUSLY DEDICATED UTILITY EASEMENT WITHIN OUTLOT B OF SLEEPY HOLLOW FIFTH ADDITION

WHEREAS, the City Council previously passed Resolution No. 4-2023 noting its interest in vacating, pursuant to Minnesota Statute § 462.358, the east fifteen (15) feet of the previously dedicated thirty (30) foot drainage and utility easement, located on westernmost side of Outlot B the Sleepy Hollow Fifth Addition, City of Sleepy Eye, Brown County, Minnesota, and setting a public hearing to consider such vacation; and

WHEREAS, a public hearing to consider the vacation of such portion of easement was held on the 11th day of April, 2023, before the City Council in the Council Chambers located at 200 Main Street East, Sleepy Eye, at 7pm, after due published and posted notice had been given, as well as personal mailed notice to all affected property owners and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, the Council in its discretion has determined that said vacation will benefit the public interest because the vacation will lead to and continue to facilitate the development of the property underlying the previously dedicated drainage and utility easement herein; and

WHEREAS, at least four-fifths of all members of the City Council concur in this resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SLEEPY EYE, MINNESOTA, AS FOLLOWS:

That such vacation is hereby granted and the drainage and utility easement legally described as follows is hereby vacated:

The east fifteen (15) feet of the previously dedicated thirty (30) foot drainage and utility easement, located on westernmost side of Outlot B the Sleepy Hollow Fifth Addition, City of Sleepy Eye, Brown County, Minnesota

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file a notice of this vacation as required by law.

Passed by the City Council of Sleepy Eye, Minnesota this 11th day of April, 2023.

Mayor

Attested:

City Clerk

RESOLUTION #8-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
GFWC Women's Club	\$300.00	Library
Servicemen's Club Charitable Gambling	\$10,000.00	Cameras for Parks
Dr. and Sharon Rubey	\$250.00	Ambulance
Dr. and Sharon Rubey	\$250.00	Police Department
Elayne Meinert	\$270.00	Oak tree at library/Dean

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on May 9th, 2023.

Wayne A. Pelzel, Mayor

Dated: May 9th, 2023

Michelle Strate, City Clerk

RESOLUTION 9-2023

WHEREAS, the City Code for the City of Sleepy Eye, Minnesota, provides that no division of an existing parcel of land within the City shall be filed, or accepted for filing, by the Brown County Recorder unless it is accompanied by a certified copy of a Resolution adopted by the City Council approving such division; and

WHEREAS, 4 CG LLC, a Limited Liability Corporation is the owner of the North 50' of the South 100' of Lot 18 Govt Lot 6 Allison's Addition, according to the recorded plat thereof, City of Sleepy Eye, Brown County, Minnesota; and

WHEREAS, Lucas and Nikki Heiderscheidt, a married couple, (hereinafter collectively "Heiderscheidts") are the owners of the North 89' of Lot 18 Govt Lot 6 Allison's 2nd Addition according to the recorded plat thereof,

WHEREAS Heiderscheidts have requested permission from the City of Sleepy Eye to split the property prior to marketing it for sale to 4CG LLC.

NOW, THEREFORE, BE IT RESOLVED, the City Council for the City of Sleepy Eye hereby approves the division of the real estate legally described as follows:

...parcels being legally described in the attached Exhibit "A" and "B".

Said Resolution was passed on May 9th, 2023.

Dated: May 9th, 2023

Wayne Pelzel, Mayor of the City of Sleepy Eye

Russell "Bob" Elston, City Manager

Exhibit "A"

The N 50' of the S 100' of lot 18 of Govt Lot 6 plus the S 10' of the N 100' of Lot 18 of Govt Lot 6 , Allisons 2nd Addition, according to the recorded plat thereof, City of Sleepy Eye, Brown County, Minnesota.

Exhibit "B"

The N 89' of Lot 18 of Govt Lot 6 Allisons 2nd Addition, according to the recorded plat thereof, City of Sleepy Eye, Brown County, Minnesota; excepting the South 10' feet thereof.

RESOLUTION 10-2023

WHEREAS, the City Council for the City of Sleepy Eye, Minnesota, received a request to combine two tax parcels, legally described as follows:

North 50 feet of the South 100 feet of Outlot 18, Allison’s Second Addition of Outlots, of Government Lot 6, Sec. 30, Twp. 110, Range 32, City of Sleepy Eye, Brown County, Minnesota (PID 002.045.006.18.020);

AND

The South 10 feet of the North 89 feet of Outlot 18, Allison’s Addition of Outlots, in Government Lot 6, Sec. 30, Twp. 110, Range 32, City of Sleepy Eye, Brown County, Minnesota (PID _____).

WHEREAS, the owners of the both parcels is 4CG LLC, a Minnesota limited liability company.

WHEREAS, the owners wish to build a structure on the property.

WHEREAS, the City has no objection to these parcels being combined to allow the owners to build. The owners shall comply with all provisions of the City of Sleepy Eye City Code, including building code provisions.

NOW, THEREFORE, BE IT RESOLVED, the City Council for the City of Sleepy Eye hereby approves the merging of the real estate legally described above to allow the owners to build. The legal description for the parcels shall remain the same.

Said Resolution was passed on May 9th 2023

Dated: May 9th, 2023

Wayne Pelzel, Mayor of the City of Sleepy Eye

Russell “Bob” Elston, City Manager

RESOLUTION 11-2023

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

It is resolved by the City of Sleepy Eye as follows:

1. That the state of Minnesota Contract Number 1053325, "Airport Maintenance and Operation Grant Contract," at the

Sleepy Eye Municipal Airport is accepted.

2. That the Mayor and City Manager are authorized to execute this Contract and any amendments on behalf of the

City of Sleepy Eye.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF BROWN

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the City of Sleepy Eye at an authorized meeting held on the 13th day of June 2023 as shown by the minutes of the meeting in my possession.

Signature: _____
(City Manager)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

RESOLUTION #12-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Brown County Master Gardeners	\$200	Trees/Plants

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on June 13th, 2023.

Wayne A. Pelzel, Mayor

Dated: June 13th, 2023

Michelle Strate, City Clerk

RESOLUTION 13-2023

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING
LAND ACQUISITION**

It is resolved by the City of Sleepy Eye as follows:

1. That the state of Minnesota Agreement No. 1054053,
 "Grant Agreement for Airport Improvement Excluding Land Acquisition," for
 State Project No. A0802-21 at the Sleepy Eye Municipal Airport is accepted.
2. That the Mayor and City Manager are authorized to execute this Agreement and any amendments on
 behalf of the City of Sleepy Eye.

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF BROWN

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the
City of Sleepy Eye at an authorized meeting held on the 13th day of June, 2023
as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

RESOLUTION #14-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Karen Turbes	\$86.63	Umbrellas for pool

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on July 11th, 2023.

Wayne A. Pelzel, Mayor

Dated: July 11th, 2023

Michelle Strate, City Clerk

RESOLUTION NO. 15-2023

A RESOLUTION AUTHORIZING APPLICATION FOR GRANT NAVIGATION SUPPORT FOR THE CITY.

WHEREAS, the League of Minnesota Cities (“LMC”) has created a pilot Grants Navigation Program (“Program”) in which LMC will provide grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects.

WHEREAS, the Program is limited to providing services to help obtain grant funding for one project per city.

WHEREAS, the Program is limited to providing support in obtaining grant funding, and LMC does not provide funds to implement projects.

WHEREAS, the City of Sleepy Eye (“City”) wishes to apply to the Program to for support in finding grant funding for School Street reconstruction (“Project”).

WHEREAS, the City recognizes that if approved, any funds received through the Program must be used in a manner consistent with the conditions above as well as all other conditions or limitations of the Program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The City names Mike Hardin, Public Works Director as its fiscal agent (“Fiscal Agent”) for the purposes of applying to the Program on behalf of the City.
2. The City authorizes the Fiscal Agent to act on its behalf when communicating with LMC in all matters related to the Program application for the Project.
3. If the City is awarded a grant under the Program, it agrees to use the funds to engage with industry partners who will aid in the grant matching and application process consistent with the terms and conditions of the Program.
4. If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to the LMC with these findings consistent with the terms and conditions of the Program.
5. If a state, federal, foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application's approval and then periodically until after project completion consistent with the terms and conditions of the Program.

Passed by the City Council of Sleepy Eye, Minnesota this 11th day of July 2023.

Attest:

Mayor

City Clerk

RESOLUTION #16-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Alphonse and Barb Mages Family	\$1,522	Bench at Sportsmen's Park
Nereda Marti/Randy&Beth Gauger	\$15	Fire Dept/Shawn(Shorty)Sellner
Nereda Marti/Randy&Beth Gauger	\$15	Ambulance/Shawn Sellner

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on August 8th, 2023.

Wayne A. Pelzel, Mayor

Dated: August 8th, 2023

Michelle Strate, City Clerk

RESOLUTION NO. 17-2023
A RESOLUTION ACCEPTING GRANT NAVIGATOR FUNDING

WHEREAS, the League of Minnesota Cities (“LMC”) has created a pilot Grants Navigation Program (“Grant”) in which LMC provides grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects.

WHEREAS, the City of Sleepy Eye submitted an application for the Grant, a copy of which is attached hereto as Exhibit A (“Application”) for support in finding grant funding for a School Street project.

WHEREAS, the City has been notified that it has been awarded \$5,000 from the Grant (“Funding”) to find additional grant funding for the Project.

WHEREAS, the city council has determined that it is in the best interests of the City to accept the Funding and proceed with hiring a contractor to assist in finding additional grant opportunities for the Project as noted in the Application, subject to the terms and conditions of the Grant.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The City accepts the Funding in order to seek additional grant opportunities to complete the Project consistent with the findings in the Application.
2. The City shall use the Funding to enter into an agreement with Bolton And Menk Inc. to find additional grant funding for the Project in a manner consistent with the terms and conditions of the Grant and the Application.
3. Bolton and Menk is hereby appointed as the City’s Authorizing Agent related to the Grant and the Project.
4. The Authorizing Agent is granted the authority to commit the City to any terms and conditions required to accept the Grant.
5. The Authorizing Agent is granted the authority and directed to execute any documents necessary to accept the Funding.
6. The Authorizing Agent shall serve as the City’s official liaison with the entity issuing the Grant.
7. The Authorizing Agent is granted the authority to direct City staff and the Contractor in matters related to accepting the Grant and finding funding for the Project.
8. If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to the LMC with these findings consistent with the terms and conditions of the Grant.
9. If a state, federal, foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application's approval and then periodically until after project completion consistent with the terms and conditions of the Grant.

Passed by the City Council of Sleepy Eye, Minnesota this 8th day of August, 2023.

Wayne Pelzel, Mayor

Attested:

Michelle Strate, City Clerk

EXHIBIT A
(Grant Navigator Application)

RESOLUTION 18-2023
APPROVING A PREMISES PERMIT FOR SLEEPY EYE ARENA ASSN
AT THE DAWG HAUS BAR & GRILL

WHEREAS, the Sleepy Eye Arena Association has requested a Premises Permit to allow lawful gambling activities; and

WHEREAS, the Premises Permit will approve lawful gambling at The Dawg Haus Bar & Grill located at 300 First Avenue North, Sleepy Eye MN.

NOW, THEREFORE, BE IT RESOLVED the Sleepy Eye City Council approves the premises permit requested by the Sleepy Eye Arena Association to operate lawful gambling at The Dawg Haus Bar & Grill, located at 300 First Avenue North, Sleepy Eye, MN.

Adopted by the City Council of the City of Sleepy Eye this 8th day of August 2023

Wayne Pelzel, Mayor

ATTEST:

Michelle Strate, City Clerk

RESOLUTION 19-2023

WHEREAS, the City Code for the City of Sleepy Eye, Minnesota, provides that no division of an existing parcel of land within the City shall be filed, or accepted for filing, by the Brown County Recorder unless it is accompanied by a certified copy of a Resolution adopted by the City Council approving such division; and

WHEREAS, Dennis Fromm and Sharon Fromm, as to an undivided one-half interest, and Carter Fromm, as to an undivided one-half interest (hereinafter collectively “Fromm”) are the owners of the following legally described property:

Lot 5, Block 1, of Sleepy Hollow Fifth Addition, City of Sleepy Eye, Brown County, Minnesota.

WHEREAS, Fromm has requested permission from the City of Sleepy Eye to split the property prior to marketing it for sale.

NOW, THEREFORE, BE IT RESOLVED, the City Council for the City of Sleepy Eye hereby approves the division of the real estate legally described as follows:

Lot 5, Block 1, of Sleepy Hollow Fifth Addition, City of Sleepy Eye, Brown County, Minnesota.

into two separate parcels being legally described in the attached Exhibit “A” and “B”.

Said Resolution was passed on August 8th, 2023.

Dated: August 8th, 2023

Wayne Pelzel, Mayor of the City of Sleepy Eye

Russell “Bob” Elston, City Manager

Exhibit "A"

The East 62.5 feet of Lot 5, Block 1, Parkview Sleepy Hollow 5th Addition, according to the recorded plat thereof, City of Sleepy Eye, Brown County, Minnesota.

Exhibit "B"

Lot 5, Block 1, Sleepy Hollow 5th Addition, according to the recorded plat thereof, City of Sleepy Eye, Brown County, Minnesota; excepting the East 62.5 feet thereof.

RESOLUTION #20-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Ron and Jane Fischer	\$10.00	SE Fire Dept/Paul Volker
Floyd/Doris Bottom-Debra Grimmus	\$200.00	Dyckman Free Library
Duncan McGregor	\$1,000	Dyckman Free Library

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on September 12th, 2023.

Wayne A. Pelzel, Mayor

Dated: September 12th, 2023

Michelle Strate, City Clerk

RESOLUTION NO. 21-2023

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF SLEEPY EYE ON BEHALF OF ITS POLICE DEPARTMENT REGARDING THE MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE (ICAC)

WHEREAS, the City of Sleepy Eye on behalf of its Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Sleepy Eye, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Sleepy Eye on behalf of its Police Department, are hereby approved. A Copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.
2. That the City Manager, Bob Elston, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
3. That Wayne Pelzel, the Mayor for the City of Sleepy Eye, and Michelle Strate, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this 12th day of September 2023.

CITY OF SLEEPY EYE

By: Wayne Pelzel
Its Mayor

ATTEST: _____
By: Michelle Strate
Its City Clerk

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF
SLEEPY EYE, MINNESOTA
HELD: September 12th, 2023

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Sleepy Eye, Brown County, Minnesota, was duly held at the Sleepy Eye City Hall on the 12th day of September, 2023 at 7:00 p.m.

The following members of the Council were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 22-2023
A RESOLUTION DECERTIFYING
TAX INCREMENT FINANCING DISTRICT NO. 2-4 OF THE CITY OF SLEEPY EYE

WHEREAS, on February 11, 2003, the City of Sleepy Eye (the "City") established its Tax Increment Financing District No. 2-4, (the "District"); and

WHEREAS, Minnesota Statutes, Section 469.174 to 469.179 (the "TIF Act") authorizes the City Council to decertify a tax increment financing district on any date after all bonds and other obligations have been satisfied; and

WHEREAS, as of the date hereof there no outstanding obligations to which tax increment from the District has been pledged; and

WHEREAS, the City desires by this resolution to decertify the District effective December 31, 2023, by which all taxing jurisdictions will benefit from an increased tax base effective for taxes payable in 2024; and

WHEREAS, the City Council acknowledges such action will be taken by Brown County to decertify the District as a tax increment district and to no longer remit tax increment from the District to the City after December 31, 2023.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Sleepy Eye that:

1. The City Manager is authorized to pay the administrative costs incurred for the District from the City's General Fund.

2. The City Manager is authorized and directed to provide Brown County with documents related to decertification of the District, to submit the Confirmation of Decertified TIF District form to the Office of the State Auditor, and to take any other steps required for decertification by December 31, 2023.
3. The City Manager is authorized and directed to determine the amount of excess tax increment in the account for the District and to return all excess tax increment to Brown County for redistribution to other taxing jurisdictions.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF BROWN
CITY OF SLEEPY EYE

I, the undersigned, being the duly qualified and acting City Clerk of the City of Sleepy Eye, Minnesota, DO HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a meeting of the City Council of the City of Sleepy Eye, Minnesota duly called and held, as such minutes relate to the decertification of Tax Increment Financing District No. 2-4.

WITNESS my hand this 12th day of September, 2023.

Michelle Strate, City Clerk

RESOLUTION #23-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Sleepy Eye Serviceman's Club	\$20,000	Sleepy Eye Baseball Park improvements
Great River Energy	\$1,000	Sleepy Eye Fire Department
Duncan MCGreggor	\$250	Dyckman Free Library

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on October 10th, 2023.

Wayne A. Pelzel, Mayor

Dated: October 10th, 2023

Michelle Strate, City Clerk

**CITY OF SLEEPY EYE, MN
Brown County, Minnesota**

Resolution No. 24-2023

RESOLUTION SUPPORTING PURSUIT OF 2023 LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FROM MnDOT FOR THE SCHOOL STREET IMPROVEMENTS PROJECT

WHEREAS, the project includes School Street SW from Seventh Ave. SW to Fourth Ave. SW; and Fourth Ave. SW from Linden St. SW to Water St. SW.

WHEREAS, the project provides safety and accessibility enhancements to the regionally significant public school facilities; and,

WHEREAS, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$1,500,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, address transportation deficiencies, and contribute to economic development, and

WHEREAS, the Local Road Improvement Program (LRIP) requires a city, such as Sleepy Eye, that is not a State Aid city, to have a county sponsor and the support of the County Board, and

WHEREAS, the proposed year for project construction is 2024 and 2025.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SLEEPY EYE AS FOLLOWS; that

1. The City Council hereby supports the reconstruction of School Street SW and Fourth Avenue SW; and
2. The City Council hereby supports the City's pursuit of Local Road Improvement Program (LRIP) funding and authorizes staff to prepare and submit such application, and
3. The City Council hereby seeks the support by resolution of Brown County to act as Sponsor for the City of Sleepy Eye's Local Road Improvement Program funding application and the associated project for the reconstruction of School Street SW and 4th Avenue SW and furthermore the City Council hereby provides assurance that the City of Sleepy Eye will pay all costs associated with the project and that city staff will ensure that all aspects of LRIP funding requirements are met and the project's schedule is adhered to.

ADOPTED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA, THIS 10th DAY OF OCTOBER 2023.

ATTEST:

WAYNE PELZEL
Mayor

BOB ELSTON
City Manager

STATE OF MINNESOTA
BROWN COUNTY

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City of Sleepy Eye at a duly authorized meeting thereof held on the 10th day of October 2023, as shown by the minutes of said meeting in my possession.

Witness my hand as the City Clerk and the corporate seal of the City of Sleepy Eye, this 10th day of October 2023.

MICHELLE STRATE
City Clerk

Seal

RESOLUTION 25-2023
APPROVING A PREMISES PERMIT FOR STARK BASEBALL CLUB
AT THE SLEEPY EYE BREWING COMPANY

WHEREAS, the Stark Baseball Club has requested a Premises Permit to allow lawful gambling activities; and

WHEREAS, the Premises Permit will approve lawful gambling at The Sleepy Eye Brewing Company located at 121 Main Street West, Sleepy Eye MN.

NOW, THEREFORE, BE IT RESOLVED the Sleepy Eye City Council approves the premises permit requested by the Stark Baseball Club to operate lawful gambling at The Sleepy Eye Brewing Company, located at 121 Main Street West, Sleepy Eye, MN.

Adopted by the City Council of the City of Sleepy Eye this 10th day of October 2023

Wayne Pelzel, Mayor

ATTEST:

Michelle Strate, City Clerk

RESOLUTION #26-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Chisey Hansen	\$400	Baseball scoreboard
Duncan MCGreggor	\$500	Dyckman Free Library
Anonymous	\$1,000	Sleepy Eye Ambulance
Anonymous	\$2,000	Sleepy Eye Park and Rec

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on November 14th, 2023.

Wayne A. Pelzel, Mayor

Dated: November 14th, 2023

Michelle Strate, City Clerk

RESOLUTION #27-2023

DESIGNATING ANNUAL POLLING PLACE

Be it resolved that the City Council for the City of Sleepy Eye pursuant to Minnesota Statute Section 204B.16, hereby designated the following polling place for 2024 elections for the First Ward and Second Ward:

Sleepy Eye Community Center, 115 2nd Avenue NE, Sleepy Eye, MN 56085

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on November 14th, 2023.

Wayne A. Pelzel, Mayor

I hereby certify and attest that the City Council of the City of Sleepy Eye Minnesota, did pass the above Resolution on November 14th, 2023 in accordance with the Charter Provisions and state laws provided therefore.

Dated: November 14th, 2023.

Michelle Strate, City Clerk

State of Minnesota)
)ss.
County of Brown)

This instrument was acknowledged before me on November 14th, 2023 by Wayne A. Pelzel as Mayor, and by Michelle Strate as City Clerk, of the City of Sleepy Eye, a Municipal Corporation.

Notary Public

RESOLUTION NO. 28-2023

OF The City of Sleepy Eye

AUTHORIZING THE CREATION OF A JOINT AIRPORT ZONING BOARD

At a meeting of the Council of Sleepy Eye, hereinafter referred to as the Municipality, on the 14th day of November, 2023, Member Stevermer, seconded by Member Krzmarzick introduced the following resolution and moved its adoption.

WHEREAS, This Municipality owns and controls the Sleepy Eye Municipal airport; and

WHEREAS, Portions of the airport hazard area adjacent to the airport are located outside the territorial limits of this Municipality but within the territorial limits of the County of Brown and, Township of Stark; and

WHEREAS, This Municipality deems it necessary and expedient to create a Joint Airport Zoning Board in cooperation with the above County, and Township, pursuant to Minnesota Statutes Section 360.063, Subdivision 3, and other applicable laws for the purpose of establishing, administering and enforcing zoning laws for the areas surrounding the airport and for the protection of the airport and the public; and

WHEREAS, The above statute provides that this Municipality has the right to appoint two persons to said Board (said persons should not be members of this Council); and

WHEREAS, Subdivision. 8 of Section 32 of the Appropriations Bill passed by the Minnesota Legislature effective July 1, 1973, provides that no moneys shall be expended by the Commissioner of Transportation of the State of Minnesota to improve and maintain an airport unless the governmental unit owning the airport has or is establishing a zoning authority for the airport.

NOW, THEREFORE, BE IT RESOLVED By the undersigned Municipality as follows:

1. That there is hereby created in cooperation with the above County, and Township, a Joint Airport Zoning Board to be composed of representatives of the undersigned Municipality and representatives of the above County, and Township, pursuant to Minnesota Statutes Section 360.063, Subdivision 3.
2. That the undersigned Municipality hereby appoints (said persons should not be members of this Council) Larry Lund and Bob Elston to be its representatives on said Board, said persons to serve for an indefinite term until they resign or are replaced by the undersigned Municipality.

ROLL CALL

Members voting aye: Windschitl, Stevermer, Pelzel, Andres & Krzmarzick

Members voting nay: None

Resolution declared passed: _____
(Name and Title)

Attest: _____

Witnessed this 14th day of November, 2023

Commission Expires: _____

SEAL OR NOTARY STAMP

RESOLUTION #29-2023
ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

<u>Name of Donor</u>	<u>Amount</u>	<u>For/In Memory of</u>
Anonymous	\$200	Library
Duncan McGregor	\$500	Library
Myrtle Riebel	\$250	Ambulance
Doug and Vickie Kral	\$240	Fire Department
Grace Steffl	\$50	Ambulance
Grace Steffl	\$50	Police Department
Jennifer Helget	\$50	Ambulance
Mark and Sandra Beito	\$207.76	Parks
David and Doris Theneman	\$50	Fire Department
Schwartz Farms	\$50	Fire Department
Steve and Judy Schotzko	\$10	Memory of Gerald Plahn
Jef Wurtzberger		
Kris Wurtzberger	\$390	Memory of Gerald Plahn

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on December 12th, 2023.

Wayne A. Pelzel, Mayor

Dated: December 12th, 2023

Michelle Strate, City Clerk

RESOLUTION 30-2023

BE IT RESOLVED, by the City Council of the City of Sleepy Eye, Minnesota as follows:

1. That the employee wage and salary schedule increased of 3%, as recommended by the Finance Committee during budget development, to be effective December 24th, 2023, is hereby adopted. This includes full-time positions and additionally includes job classification adjustments.

Dated December 12th, 2023

/s/ Wayne Pelzel
Wayne Pelzel, Mayor

ATTEST: /s/ Michelle Strate
Michelle Strate, City Clerk

RESOLUTION NO. 31-2023

WHEREAS, Ordinance No. 93, Second Series, 3-11-2008 has adopted the Minnesota State Building Code and authorized the issuance of permits and the collection of fees as authorized in M.S. 16B.62, subd. 1 and as provided for and as established by resolution, and

WHEREAS, due to changing conditions and to more accurately reflect building inspections, zoning and administrative costs it is determined that the building and zoning permit fee schedule as found in Resolution No. 3-2008 should be adjusted.

NOW, THEREFORE, BE IT RESOLVED that the following fees detailed in Appendix A and B, attached here, shall be established.

BE IT FURTHER RESOLVED, that all other parts of Resolution No. 3-2008 which are not inconsistent with this resolution shall remain in effect.

Dated: December 12, 2023

Wayne Pelzel, Mayor

Attest: _____
Michelle Strate, City Clerk

APPENDIX A

City Of Sleepy Eye, Minnesota
Building Permit Fee Schedule 2024

BUILDING PERMIT FEE SUMMARY (1997 UBC) VALUATION

Total Valuation	Fee
\$1.00 to \$500.00	\$23.00
\$501.00 to \$2,000.00	\$24.00 for the first \$500.00 plus \$3.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$70.00 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$400.00 for the first \$25,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$650.00 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,000.00 for the first \$100,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,200.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,600.00 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof

SURCHARGE FEE SUMMARY (STATE OF MINNESOTA)

Total Valuation	Fee
\$0 - \$1,000,000	Value x \$0.0005
\$1,000,001 - \$2,000,000	\$500 + (Value between \$1 and 2M x \$0.0004)
\$2,000,001 - \$3,000,000	\$900 + (Value between \$2 and 3M x \$0.0003)
\$3,000,001 - \$4,000,000	\$1,200 + (Value between \$3 and 4M x \$0.0002)
\$4,000,001 - \$5,000,000	\$1,400 + (Value between \$4 and 5M x \$0.0001)
\$5,000,001 and up	\$1,500 + (Value over 5M x \$0.00005)

Plan Review Summary

65% of Permit Fee (Commercial Permits)
 35% of Permit Fee (Residential Permits)
 65% of Permit Fee + 25% of Permit Fee; Each Subsequent Similar Plan (Master Plan with Similar Plans)
 25% of Permit Fee, After State Approval (State Permits)

Total Permit Fee

Building Permit + Surcharge + Plan Review Fee = Total Permit Fee

APPENDIX B

**City Of Sleepy Eye, Minnesota
 Building Permit Fee Schedule 2024**

**RESIDENTIAL FEES
 (FOR MAINTENANCE-BASED PERMITS AND FLAT FEES)**

Definition of residential: IRC-1 Single Family Dwelling: Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let or hired out to be occupied, or occupied for living purposes. IRC-2 Two-family dwelling: Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let or hired out to be occupied, or occupied for living purposes. IRC-3 Townhouse: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extended from the foundation to the roof and having open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. IRC-4 Accessory Structure: A structure not greater than 3000 square feet in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot. All non-residential based permits shall be based on the City adopted building permit fee summary valuation table provided in Appendix A.

Maintenance Permit Fees

- Re-Roof: \$65.00 replacement of roofing materials and reroofing activities
- Re-Side \$65.00 replacement of siding or exterior wall coverings
- Re-Window \$65.00 replacement of same size windows. Not to include new installation or alterations egress windows
- Re-Door \$65.00 replacement of same-size exterior doors
- Garage Door \$65.00 replacement of same size overhead door

Zoning Permit Fees

- Shed (under 200 sq. ft.): \$27.50 and no state surcharge
- Fences (under 7' in height.): \$27.50 and no state surcharge Fences over 7' in height, and retaining walls over 4' in height will require a building permit.
- Driveways \$27.50 and no state surcharge

Plumbing Permit Fees

- New Fixtures \$65.00 Minimum, \$10 Per Fixture After 8 Fixtures
This permit is specific to new fixtures and replacement of existing fixtures for a like fixtures.
Examples include toilet, faucets, exterior hose bibb maintenance.
- Lawn Irrigation Systems: \$65.00

APPENDIX B CONTINUED

City Of Sleepy Eye, Minnesota
Building Permit Fee Schedule 2024

Mechanical Permit Fees

- New mechanical appliances: \$65.00
This permit is specific to new appliance units and replacement of existing appliance such as a water heater, fire-place inserts or furnace and air-conditioner change-out. Installation or alterations of existing duct systems or venting with replacement of existing equipment will require a value-based building permit. Single permits may be approved by the Building Official for simultaneous change-outs for heating and cooling systems which do not require more than one (1) inspection for multiple systems.
- Gas line with mechanical permit: \$12.50 per line
- Gas line without mechanical permit: \$59.00
- Fireplace masonry: Based on value of project

OTHER BUILDING PERMIT FEES

(MOVED BUILDINGS, DEMOLITION AND RELATED BUILDING PERMIT FEES)

Moved Building Fees

- Manufactured Home Installation: \$250.00
This permit is specific to the installation of a manufactured home into the jurisdiction in accordance with Minnesota Rules 1350. Additional permits such as mechanical, plumbing, and gas lines may apply.
- Moved-in single family home: \$250.00
- Moved-in accessory structure: \$59.00 Plumbing Connection Fee: \$68.00
- Mechanical Connection Fee: \$65.00

Other Inspection Related Fees

- Re-inspection Fee: \$65.00 each
A re-inspection fee may be assessed for each inspection or reinspection when such portion of work for which inspection is called is not complete or when corrections called for are not made. On valuation based building permits this fee is not to be interpreted as requiring

re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such reinspection or re-inspection. Re-inspection fees shall also be assessed when: 1) the address of the job site is not posted, 2) the approved plans are not readily available for the inspector, 3) full access to the site is not provided for the inspector, 4) the inspector is not met by the responsible individual, (no show) 5) on residential maintenance based permits where corrections are required to be inspected and deviations from the approved plans occur without prior approval by the building official. reinspection fees are due on or before the reinspection is to be rendered. Payment shall be made payable to the municipality.

- Demolition Fee: \$55.00 per building.
This permit is specific to demolition of existing residential and commercial buildings only. Permit fee applicable to the demolition of each building structure including accessory structures. Demolition fee not to include removal of fuel storage tank removal. Fuel storage tank removal to be based on Building Permit Fee Valuation Table.
- Inspections outside of normal hours: \$68.00/hour

Other Inspection Related Fees

- Additional Plan Review: \$68.00/ hour
Specific to new changes, additions, alteration or revisions to an approved plan.
- Investigation Fee: \$68.00/hour
Specific to initiating work without a permit or work completed outside the scope of an approved plan or permit.
- Permit Renewal: 50% of original permit fee
Renewal must occur within 180 days of expiration of original approved permit with no changes to the proposed work or plan. A new permit number may apply.
- Change of Use, Occupancy: \$100.00
- Temporary Certificate of Occupancy: \$1,000.00
Temporary certificate of occupancy scenarios may require the use of an escrow account and additional municipal administration costs. Determination for this fee shall be made by the Building Official in consultation with municipal administration.

REFUND OF BUILDING PERMIT AND PLAN REVIEW FEES

Refund Of Fees

- Plan Review: 100%
If plan review of a submitted project has not been initiated.
- Plan Review: 50%
If plan review of a submitted project has been initiated but not completed in entirety.
- Plan Review: 0%
If plan review of a submitted project has been initiated and completed in entirety.
- Permit Fee: 75%

If work for a submitted project has been permitted and no work has been initiated within 6 month of permit issuance by the municipality.

- Maintenance Based Permits: 0%
Maintenance based permits do not include a refund after processing of application and issuance of a building permit.

SAMPLE