

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 10th day of January 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Public Works Director Mike Hardin, Chief Matt Andres, Officer Crystal Ostermann and City Attorney Alissa Fischer Groen were also present.

Newly elected County Commissioner Brian Braun addressed the Council to thank the community for their support and to let us know that he is here for us to contact and be of service to us.

M/Krzmarzick, S/Andres, to accept the Minutes of December 13, 2022 Regular Meeting. Motion carried 5-0.

M/Pelzel, S/Windschitl to approve Resolution 1-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

Mayor Pelzel called for a vote to reappoint Stevermer as Council President. Motion carried 5-0.

Mayor Pelzel made the following appointments: Alissa Fischer Groen as City Attorney; Dr. John Pelzel as Health Officer; Matthew Ibberson as Weed Inspector; Carter Fromm to Park Board; Greg Gangelhoff to Hospital Board; Lennie Neid and Toby Arneson to the Airport Board; Kate Nelson, Jenny Blick and Mindy Hardin to the Library Board; Tom Larson and Kayla Jacobsen to Downtown Revitalization Committee; Mark Kober and Casey Coulson to EDA; Carol Hittesdorf to Housing & Redevelopment Authority; M/Stevermer, S/Pelzel to approve the Mayor's appointments. Motion carried 5-0.

M/Stevermer, S/Windschitl to approve the designation of official city newspaper as Herald Dispatch and City depositories as First Security Bank, SouthPoint Financial Credit Union and Americana Community Bank. Motion carried 5-0.

M/Windschitl, S/Stevermer granting permission to City Manager and City Clerk to invest City funds. Motion carried 5-0.

M/Andres, S/Krzmarzick approving hospital board salaries. Motion carried 5-0.

There was a discussion regarding an offer on a lot in Sleepy Hollow 5th Addition. The Council would like to see lots that are already platted sell first, or if unplatted, then selling them consecutively from current platted lots.

The Council is considering increasing the allowable square footage for an out-building on a residential lot. The current maximum is 1008 square feet. This will be discussed further at Finance Meeting on January 25, 2023 at noon.

City Attorney Groen report:

- A. Councilor Stevermer called for Second Reading of Ordinance #210, An Ordinance Selling Real Estate to AllStor Public Storage and Entering into Option to Purchase Agreement with AllStor Public Storage. S/Krzmarzick. Motion carried 5-0.

City Manager Elston report:

- A. M/Pelzel, S/Andres to allow Public Works Director Mike Hardin to purchase a snow blower for up to \$90,000.00

Correspondence in the packet from Sleepy Eye Sportsmens Club thanking the City for donation to their club house addition. There will be an open house in the Summer of 2023 for all to come see the addition.

M/Stevermer, S/Pelzel approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Andres, S/Krzmarzick to approve the payment of bills. Motion carried 5-0.

Meeting property adjourned at 7:57 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The special meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 25th day of January 2023 at 12:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Public Works Director Mike Hardin, and City Attorney Alissa Groen were also present.

M/Steevermer, S/Andres to approve a temporary liquor license to Sleepy Eye Brewing Company for the pond hockey tournament that has been moved from Sleepy Eye Lake to the Aqua Center/Outdoor Skating Rink area on January 28, 2023. Motion carried 5-0.

Meeting property adjourned at 12:02 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 14th day of February 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel and Scott Krzmarzick were present. Christina Andres was absent.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Officer Pete McGarry, Assistant Fire Chief Aaron Schauman and City Attorney Alissa Fischer Groen were also present.

M/Pelzel, S/Krzmarzick, to accept the Minutes of January 10, 2023 Regular Meeting and January 25, 2023 Special Meeting. Motion carried 4-0.

M/Windschitl, S/Stevevermer to approve Resolution 2-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 4-0.

M/Stevevermer, S/Windschitl not to object to exempt gambling permit for St. Mary's Church. Motion carried 4-0.

M/Stevevermer, S/Pelzel to approve the purchase of rescue equipment, specifically a battery operated extraction tool for the Fire Department. The Fire Relief will donate funds raised through Fire Relief Dances to the City and the City will also use funds donated to the Sleepy Eye Fire Department to purchase this tool. Motion carried 4-0.

M/Windschitl, S/Krzmarzick to approve Dan Christiansen to the Fire Department. He has been a member of the Springfield Fire Department for 5 years and has now moved to Sleepy Eye.

M/Stevevermer, S/Krzmarzick to approve the application from Family Dollar to sell 3.2 beer. Motion carried 4-0.

Councilor Stevevermer called for the First Reading of Ordinance #212 To Sell Property to Brian and Abigail Schwartz in Sleepy Hollow 8th Addition.

Councilor Stevevermer called for First Reading of Ordinance #213 To Sell Property to Dennis and Sharon Fromm in Sleepy Hollow 8th Addition.

Councilor Stevermer called for First Reading of Ordinance #211 Establishing Sleepy Hollow 8th Addition.

HHH Properties made an offer on two lots on east side of 12th Avenue, North of Railroad. Offer was \$135,000.00. Council is countering the offer at \$138,700.00 (95% of asking price).

Councilor Pelzel called for the First Reading of Ordinance #214 Amending City Code Section 10-8-13-B, “Garages, Outbuildings and Other Appurtenances – Size Limitation”. Councilor Krzmarzick recommended that Finance Committee meet with the Planning & Zoning Committee to discuss.

City Attorney Groen report: nothing
City Manager Elston report: nothing

Chief Andres is requesting to replace the squad computers. M/Stevermer, S/Pelzel to approve the purchase. Motion carried 4-0.

M/Windschitl, S/Stevermer approved Police Report and Cash Fund Balances. Motion carried 4-0.

M/Windschitl, S/Stevermer to approve the payment of bills. Motion carried 4-0.

Meeting property adjourned at 7:51 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 14th day of March 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Officer Pete McGarry, and City Attorney Alissa Fischer Groen were also present.

County Commissioner Brian Braun was present and talked about a few things that he has been doing as a new commissioner and the things he has been learning about in our County. He talked about the Standard Station across the street from the City Office and would like to schedule a meeting to resolve it.

M/Windschitl, S/Krzmarzick, to accept the Minutes of February 14, 2023 Regular Meeting. Motion carried 5-0.

M/Stevermer, S/Andres to approve Resolution 3-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

M/Stevermer, S/Pelzel to approve Resolution 4-2023 A Resolution Setting a Public Hearing for Vacation of a Portion of a Utility Easement for April 11, 2023. Motion carried 5-0.

Councilor Windschitl called for the First Reading of Ordinance #215, For Selling Real Estate to HHH Properties, LLC.

Councilor Krzmarzick called for the First Reading of Ordinance #216, For Selling Real Estate in Sleepy Hollow Fifth Addition to Dennis, Sharon and Carter Fromm and Entering into Right of First Refusal Agreement with Dennis, Sharon and Carter Fromm.

Council discussed installing sidewalk on the north side of Elm Street, from 6th Avenue to 12th Ave NE. The Council would like to know more information on cost before moving ahead. Information will be gathered and presented when available.

Attorney Groen reported on the following:

M/Andres, S/Krzmarzick called for Second Reading of Ordinance #211 Establishing Sleepy Hollow 8th Addition. Motion carried 5-0.

M/Pelzel, S/Steevermer called for the Second Reading of Ordinance #212 To Sell Property to Brian and Abigail Schwartz in Sleepy Hollow 8th Addition. Purchase price will be \$46,400.00. Motion carried 5-0.

M/Andres, A/Krzmarzick called for Second Reading of Ordinance #213 To Sell Property to Dennis and Sharon Fromm in Sleepy Hollow 8th Addition. Purchase price will be \$23,000.00. Motion carried 5-0.

M/Pelzel, S/Steevermer called for the Second Reading of Ordinance #214 Amending City Code Section 10-8-13-B, “Garages, Outbuildings and Other Appurtenances – Size Limitation”. Raising maximum square footage from 1008 to 1400 and no primary structure requirement. Motion carried 4-1, with Councilor Windschitl voting against.

City Manager Elston report: nothing

M/Steevermer, S/Pelzel approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Pelzel, S/Krzmarzick to approve the payment of bills. Motion carried 5-0.

Meeting property adjourned at 7:37 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The special meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 29th day of March 2023 at 12:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, Public Works Director Mike Hardin, and City Attorney Alissa Groen were also present.

M/Stevermer, S/Krzmarzick called for Second Reading of Ordinance #215 To Sell Property to HHH Properties. Purchase price of property is \$138,700.00. Motion carried 5-0.

M/Krzmarzick, S/Windschitl called for Second Reading of Ordinance #216 To Sell Property to Dennis and Sharon Fromm and Carter Fromm. Purchase price of property is \$53,000.00. Motion carried 5-0.

Meeting properly adjourned at 12:10 pm

Wayne Pelzel, Mayor

Bob Elston, City Manager

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 11th day of April 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Officer Amber Meyer, and City Attorney Alissa Fischer Groen were also present.

M/Andres, S/Krzmarzick, to accept the Minutes of March 14, 2023 Regular Meeting and March 29, 2023 Special Meeting. Motion carried 5-0.

M/Windschitl, S/Stevermer to approve Resolution 5-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

Mayor Pelzel opened the Public Meeting at 7:03 p.m. for the purpose of vacating a portion of an easement in Sleepy Hollow 5th Addition. Currently the easement is 30 feet and only needs to be 15 feet.

M/Stevermer, S/Andres to approve Resolution 7-2023, A Resolution Vacating a Portion of a Previously Dedicated Utility Easement within Outlot B of Sleepy Hollow 5th Addition. Motion carried 5-0.

Mayor Pelzel closed the public hearing at 7:04 p.m.

M/Krzmarzick, S/Pelzel to approve Resolution 6-2023, A Resolution Approving Consent to Collateral Assignment of Tax Abatement Agreement related to the housing abatement for the new apartment complex in Sleepy Eye. Motion carried 5-0.

M/Stevermer, S/Windschitl to approve a temporary on-sale liquor license for St. Mary's Church and School for April 28, 2023, May 6, 2023 and May 8, 2023. Motion carried 5.0.

M/Windschitl, S/Stevermer not to object to gambling permit for St. Mary's Church for May 6, 2023.

Mayor Pelzel proclaimed Arbor Day in Sleepy Eye as Friday, April 28, 2023. There will be a program at the Dyckman Free Library at 1:00 that day.

Attorney Groen reported on the following: nothing

City Manager Elston report: LMC conference set for June 21-23, 2023 in Duluth, Minnesota.

M/Steevermer, S/Windschitl approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Andres, S/Pelzel to approve the payment of bills. Motion carried 5-0.

Meeting properly adjourned at 7:15 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 9th day of May 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Officer Elliott Waterbury, Public Works Director Mike Hardin, Fire Chief Ron Zinniel, and City Attorney Alissa Fischer Groen were also present.

Guest Speaker David Wing, the new district outreach representative for Brad Finstad introduced himself and informed us that a new office is opening in New Ulm on Monday and Wednesdays.

M/Andres, S/Krzmarzick, to accept the Minutes of April 11, 2023 Regular Meeting. Motion carried 5-0.

M/Pelzel, S/Windschitl to approve Resolution 8-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

M/Stevermer, S/Andres to approve Resolution 9-2023, A Resolution Approving Lot Split on property owned by Lucas and Nikki Heiderscheidt. Motion carried 5-0.

M/Stevermer, S/Krzmarzick to approve Resolution 10-2023 to combine 10ft to the 4CG LLC Property. This is pending the recording of the lot split approved in Resolution 9-2023. Motion carried 5.0.

M/Stevermer, S/Pelzel to approve fireworks permits to Schutz Family Foods, Janu-4 Freedom and Sleepy Eye Fire Department (July 4th Display). Motion carried 5-0.

M/Windschitl, S/Andres to Update the By-Laws of the Sleepy Eye Fire Department to allow for not more than 13 firefighters to attend rural calls (currently it is not more than 12 firefighters). Motion carried 5-0.

Cannabis Regulation Update. The Bill passed both the Senate and House. One license is allowed for every 20,000 in population. Additional meetings will be set up to discuss what is all involved and what this means for the City of Sleepy Eye.

M/Andres, S/Steevermer to approve the Agreement with Heiderscheidt Digging to allow them to dump pump trucks into our lagoon system. It was approved as a 3-year Agreement. Motion carried 5-0.

Attorney Groen reported on the following: nothing

City Manager Elston report: nothing

Brian Braun, Brown County Commissioner, was present and gave an update on things happening in the County.

M/Pelzel, S/Krzmarzick approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Pelzel, S/Andres to approve the payment of bills. Motion carried 5-0.

Meeting property adjourned at 7:38 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 13th day of June 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Investigator Shawn Bohnen, Officer Elliott Waterbury, City Engineer David Palm, and City Attorney Alissa Fischer Groen were also present.

M/Pelzel, S/Krzmarzick, to accept the Minutes of May 9, 2023 Regular Meeting. Motion carried 5-0.

County Commissioner Brian Braun gave Council an update on various things around the County.

M/Windschitl, S/Stevermer to approve Resolution 12-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

M/Stevermer, S/Pelzel to approve the 2022 Audit for the City of Sleepy Eye. Auditor Sara Oberloh reviewed the 2022 audit with the Council. It was an unmodified or a clean audit report. General Fund balance increased by \$614,600.00 in 2022. The audit report will be submitted to the State Auditor by June 30, 2023. Motion carried 5-0.

M/Stevermer, S/Krzmarzick motioned not to object to Exempt Gambling Permit for the Sleepy Eye Chamber for Summerfest. Motion carried 5-0.

M/Stevermer, S/Windschitl motioned not to object to Exempt Gambling Permit for St. Mary's Church for calendar raffle. Motion carried 5.0.

M/Stevermer, S/Krzmarzick to approve Resolution 11-2023 The Authorization to Execute MN DOT Airport Maintenance and Operation Grant Agreement to allow Mayor and City Manager to sign. Motion carried 5-0.

City Manager Elston gave an update on the cannabis regulation. We are able to do a moratorium until January 1, 2025.

Councilor Pelzel called for First Reading of Ordinance #217 To Sell Real Estate on two lots south of Sleepy Eye Apartments. Offer to purchase is from Hauser Storage LLC, to build storage sheds. The City will need to continue the road down to the spot to enter the lots, but does not need water or sewer.

M/Krzmarzick, S/Pelzel to accept bid to seal 6 blocks of asphalt with RePlay. Barga Inc to do the work for \$18,418.00. Motion carried 5-0.

M/Steevermer, S/Windschitl to accept the bid for the park mower from Miller Sellner. The cost of the Grasshopper mower is \$11,940.00. \$24,910 minus \$8,450 trade in, minus \$4,520 discount to equal the \$11,940.00. The City did budget for this purchase in the 2023 budget. Motion carried 5-0.

Attorney Groen reported on the following: nothing

City Manager Elston report: Airport zoning update was given by David Palm. M/Krzmarzick, S/Pelzel to approve Resolution 13-2023, Authorization to Execute MN DOT Grant Agreement for Airport Improvement Excluding Land Acquisition, to be signed by Mayor and City Manager. Motion carried 5-0. Engineer Palm also gave update on local road improvement projects indicating that grants are becoming available again. Motion carried 5-0.

M/Steevermer, S/Windschitl approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Windschitl, S/Krzmarzick to approve the payment of bills. Motion carried 5-0.

Meeting property adjourned at 8:08 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 11th day of July 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Officer Taylor Bolinger, and City Attorney Alissa Fischer Groen were also present.

M/Krzmarzick, S/Pelzel, to accept the Minutes of June 13th, 2023 Regular Meeting. Motion carried 5-0.

M/Pelzel, S/Stevermer to approve Resolution 14-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

M/Stevermer, S/Andres motioned not to object to Exempt Gambling Permit for St. Mary's Church for August 6, 2023. Motion carried 5-0.

M/Andres, S/Krzmarzick to close alley behind Sleepy Eye Brewing Company for Oktoberfest on September 23, 2023. Motion carried 5-0.

Councilor Windschitl called for First Reading on Ordinance #218 – To Sell Property to Marie Bushard.

City Manager to discuss the Adult Use Cannabis Policy to be added to the City's Personnel Policy.

Councilor Pelzel called for First Reading of Ordinance #219 Regulating the Smoking or Vaping of Cannabis Products Where Smoking is Prohibited by the Minnesota Clean Indoor Air Act.

Councilor Krzmarzick called for First Reading of Ordinance #220 Regulating Edible THC Products.

M/Stevermer, S/Windschitl to permit conditional use to Open Bible Church in downtown commercial zoning district with conditions. Conditions to be set would be to require all building and fire code regulations are met and the conditional use permit is good for one year. Planning

and Zoning Commission did recommend allowing the conditional use permit. Motion carried 4-1 with Councilor Pelzel in opposition.

M/Pelzel, S/Steevermer to call for Second Reading of Ordinance #217, to sell property to Hauser Storage LLC for \$10,000 for each lot, or \$20,000 total. Motion carried 5-0.

Discussion regarding installing yield signs on Cedar Street at 12th Ave NE. It was discussed that if yield signs are installed on Cedar Street, the drivers on 12th Avenue would likely drive faster as Cedar Street is yielding to them. It was decided to not put any signs at this intersection. Died for lack of motion.

Attorney Groen reported on the following: nothing

City Manager Elston report:

M/Steevermer, S/Andres to approve Resolution 15-2023. A Resolution Authorizing Application for Grant Navigation Support for the City. Motion carried 5-0.

Budget workshops to be set for July 26th and August 2nd.

Mayor called for Special Meeting on July 26, 2023 at noon.

City Manager Elston report: Airport zoning update was given by David Palm. M/Krzmarzick, S/Pelzel to approve Resolution 13-2023, Authorization to Execute MN DOT Grant Agreement for Airport Improvement Excluding Land Acquisition, to be signed by Mayor and City Manager. Motion carried 5-0. Engineer Palm also gave update on local road improvement projects indicating that grants are becoming available again. Motion carried 5-0.

M/Windschitl, S/Krzmarzick approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Andres, S/Steevermer to approve the payment of bills. Motion carried 5-0.

Councilor Windschitl acknowledged the wonderful job that the Fire Department did with the fireworks display on the 4th of July.

Meeting property adjourned at 7:48 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The special meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 26th day of July 2023 at 12:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Public Works Director Mike Hardin, and Chief Matt Andres were also present.

M/Andres, S/Krzmarzick to call for Second Reading of Ordinance #218 to Sell Property to Marie Bushard. The purchase price of the property will be \$25,000.00. Motion carried 5-0.

M/Pelzel, S/Stevermer to approve the Employee Cannabis Use Policy to be added to the City Personnel Policy. Motion carried 5-0.

Meeting property adjourned at 12:09 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 8th day of August, 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Investigator Shawn Bohnen, Public Works Director Mike Hardin, and City Attorney Alissa Fischer Groen were also present.

M/Windschitl, S/Andres, to accept the Minutes of July 11th, 2023 Regular Meeting and July 26th, 2023 Special Meeting. Motion carried 5-0.

M/Steevermer, S/Krzmarzick to approve Resolution 16-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

M/Steevermer, S/Windschitl to approve Resolution 17-2023, a Resolution Accepting Grant Navigator Funding for \$5,000.00. This grant will allow the City to partner with Bolten & Menk to aid in the grant application process for School Street. Motion carried 5-0.

M/Krzmarzick, S/Windschitl to authorize the Mayor and City Manager to execute the Joint Powers Agreement between the State of Minnesota and City of Sleepy Eye. This Agreement will aid the Sleepy Eye Police in the internet crimes against children. Motion carried 5-0.

M/Andres, S/Krzmarzick called for Second Reading of Ordinance #219 Regulating the Smoking or Vaping of Cannabis Products Where Smoking is Prohibited by the Minnesota Clean Indoor Air Act. Motion carried 5-0.

M/Krzmarzick, S/Andres called for Second Reading of Ordinance #220 Regulating Edible THC Products. Motion carried 5-0.

Councilor Stevermer called for First Reading of Ordinance 221, Ordinance Removing the Requirement Contained in City Code Section 3-3-2-G, “General Licensing Provisions – Liquor Control – License Application; Procedure; Administration – Resident Manager or Agent”.

City Manager Elston gave an overview of the 2024 budget – the preliminary increase is 3.33% and will have one more budget workshop to work through before the September meeting.

Attorney Groen reported on the following: nothing

City Manager Elston report:

Budget workshops to be set for August 16th.

M/Pelzel, S/Steevermer to approve Resolution 19-2023. A Resolution to approve the lot split of Lot 5, Block 1, of Sleepy Hollow Fifth Addition, City of Sleepy Eye, Brown County, Minnesota. Motion carried 5-0.

M/Windschitl, S/Pelzel approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Steevermer, S/Windschitl to approve the payment of bills. Motion carried 5-0.

Meeting properly adjourned at 7:33 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 12th day of September, 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Officer Elliott Waterbury, Fire Chief Ron Zinniel and City Attorney Alissa Fischer Groen were also present.

M/Krzmarzick, S/Andres, to accept the Minutes of August 8th, 2023 Regular Meeting. Motion carried 5-0.

M/Pelzel, S/Stevermer to approve the On Sale Liquor License for the Dawg Haus Bar & Grill, owners are John and Geneva Bendix, pending the closing of the property and proper paperwork. Motion carried 5-0.

M/Windschitl, S/Stevermer to approve Resolution 18-2023, approving Gambling Permit for Sleepy Eye Arena at the Dawg Haus Bar & Grill, pending the closing of the property and proper paperwork. Motion carried 5-0.

M/Stevermer, S/Pelzel not to object for Sleepy Eye Fire Relief Association Firemen's Dance Raffle. Motion carried 5-0.

M/Stevermer, S/Andres to approve two new firefighters, Alicia Zuhlsdorf and Drew Reinarts. Motion carried 5-0.

M/Windschitl, S/Pelzel to approve Resolution 20-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

M/Krzmarzick, S/Stevermer to approve Resolution 21-2023 authorizing signatures on Joint Powers Agreement between the State of Minnesota and City of Sleepy Eye. Motion carried 5-0.

M/Stevermer, S/Windschitl to approve the decertification of TIF District 2-4. This is the downtown TIF district and was last used for Mark Thomas Co. Motion carried 5-0.

M/Krzmarzick, S/Andres to approve the preliminary budget for 2024. The preliminary budget currently shows a 3.12% increase for property taxes. Motion carried 5-0.

M/Pelzel, S/Andres called for Second Reading of Ordinance 221, Ordinance Removing the Requirement Contained in City Code Section 3-3-2-G, “General Licensing Provisions – Liquor Control – License Application; Procedure; Administration – Resident Manager or Agent”.

Attorney Groen reported on the following: nothing

City Manager Elston report: requesting a financing meeting on September 27th at noon.

M/Windschitl, S/Steevermer approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Pelzel, S/Andres to approve the payment of bills. Motion carried 5-0.

Meeting property adjourned at 7:31 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 10th day of October, 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Officer Peter McGarry, Fire Chief Ron Zinniel and City Attorney Alissa Fischer Groen were also present.

M/Andres, S/Windschitl, to accept the Minutes of September 12th, 2023 Regular Meeting. Motion carried 5-0.

M/Nate, S/Krzmarzick to approve the purchase of an air compressor/fill station for the Fire Department. The one we currently have is 30 years old. Two bids were received. Alex Air bid was \$49,911 and Heiman Fire & Equipment was \$46,980. Fire Department recommends buying from Alex Air, as that is what they currently have and are satisfied. They believe that the best value of product is from Alex Air,, as the service of the product will be less expensive because the representative is local (Comfrey, MN). Motion carried 5-0.

Marty Seifert with the Coalition of Greater Minnesota Cities was present. He indicated that the LGA for Sleepy Eye is the largest it has ever been, with an additional \$150,000

M/Krzmarzick, S/Andres to approve Resolution 23-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

M/Stevermer, S/Krzmarzick to set Truth-In-Taxation Meeting for December 12, 2023 at 7:05 p.m. Motion carried 5-0.

M/Stevermer, S/Andres to approve a three-year contract to purchase fireworks from Premier Pyrotechnics. The three-year contract will allow us to receive an additional 5% product, and payment prior to December 1st will allow us to receive an additional 15% product. Motion carried 5-0.

M/Stevermer, S/Krzmarzick to approve Resolution 25-2023, a premise gambling permit for Stark Baseball Club to take place at Sleepy Eye Brewing. Motion carried 5-0.

M/Steevermer, S/Windschitl to approve a temporary liquor license for St. Mary's Church & School Dinner Theater on November 18, 2023 and Caribbean Knights on February 10, 2024. Motion carried 5-0.

Councilor Steevermer called for First Reading of Ordinance #222 Amending the Blight Ordinance by removing exception for a person who sells 15 or more motor vehicles at said property in any given calendar year.

Attorney Groen reported on the following: nothing

City Manager Elston report:

M/Steevermer, S/Windschitl to approve Resolution 24, 2023 supporting pursuit of 2023 LRIP funding from MnDOT. Motion carried 5-0.

M/Pelzel, S/Krzmarzick to approve the purchase of a new police squad car approximately \$50,000. This amount is currently in the budget for 2024. Motion carried 5-0.

M/Steevermer, S/Andres approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Windschitl, S/Pelzel to approve the payment of bills. Motion carried 5-0.

Meeting property adjourned at 7:51 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 14th day of November, 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Officer Crystal Osterman, Public Works Director Mike Hardin and City Attorney Alissa Fischer Groen were also present.

M/Krzmarzick, S/Andres, to accept the Minutes of October 10th, 2023 Regular Meeting. Motion carried 5-0.

M/Windschitl, S/Stevermer to approve Resolution 26-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

M/Stevermer, S/Krzmarzick not to object to Exempt Gambling Permit for Knights of Columbus for January 8, 2024. Motion carried 5-0.

M/Pelzel, S/Krzmarzick to approve tobacco license renewals for Casey's Retail Co, Janu-4 LLC, Meyers Bar & Lounge and Expressway. Motion carried 5-0.

M/Stevermer, S/Pelzel to approve a one-year contract with Prokore, starting January 1, 2024, to conduct the building inspections for the City of Sleepy Eye. Bernie Wenner has indicated that he wants to slow down and eliminate portions of his job. Randy King from Prokore was present to answer any questions. Motion carried 5-0.

M/Krzmarzick, S/Andres to approve Resolution 27-2023 Designating Annual Polling Place for 2024 as Sleepy Eye Community Center. Motion carried 5-0.

M/Pelzel, S/Windschitl to call for Second Reading of Ordinance #222 Amending the Blight Ordinance by removing exception to City Code Section 4-3-6-D, "Blight Conditions – Motor Vehicles, Equipment, Junk". Motion carried 5-0.

City Engineer Matt Miller reported on the following:

- A. Airport zoning project, it was last updated in 1978. Aviation rules have changed since then. Working on a capital improvement plan for the improvement.
- B. M/Nate, S/Krzmarzick to approve Resolution 28-2023, naming Bob Elston and Larry Lund to serve on the Joint Airport Zoning Board. Motion carried 5-0.

Attorney Groen reported on the following: nothing

City Manager Elston report: nothing

M/Steevermer, S/Krzmarzick approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Andres, S/Windschitl to approve the payment of bills. Motion carried 5-0.

Meeting property adjourned at 7:39 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk

MINUTES OF THE MEETING
OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE,
BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 12th day of December, 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Investigator Shawn Bohnen, Public Works Director Mike Hardin. City Attorney Alissa Fischer Groen was absent.

M/Krzmarzick, S/Windschitl, to accept the Minutes of November 14th, 2023 Regular Meeting. Motion carried 5-0.

Commissioner Brian Braun gave a brief update regarding the County.

Public Hearing opened at 7:10 p.m. regarding Zoning change request. Planning and Zoning recommended to deny the request for zoning change. Would recommend that owner asks for a conditional use permit. Hearing closed at 7:13 p.m. M/Andres, S/Krzmarzick to deny the request for zoning change. Motion carried 5-0.

Public Hearing was opened at 7:14 p.m. for Truth-In-Taxation. City Manager Elston reviewed the proposed budget for 2024. It is the same budget that was passed in September 2023. Over all increase for 2024 budget is 3.12%. M/Steevermer, S/Windschitl to approve the budget for 2024. Motion carried 5-0. Hearing closed at 7:21 p.m.

M/Pelzel, S/Steevermer to approve Resolution 29-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

Landfill tipping fees are increasing. Brent Kucera was absent and will now be discussed at January meeting. County is increasing fees at the landfill (approximately 15%) so fees for garbage pickup will increase.

Mayor Pelzel has appointed George Schwint to the Planning & Zoning Committee and Mark Kober to the PUC Commission. M/Pelzel, S/Krzmarzick to approve the Mayor's appointments. Motion carried 5-0.

M/Andres, S/Steevermer to approve Fire Department Officers as follows: Chief: Aaron Schauman; 1st Asst Chief: Scott Krzmarzick; 2nd Asst Chief: Jeff Zinniel; Secretary: Jesse Fischer; Trustees: Shane Martinka, Leon Steffl, Brad Hoffmann; Fire Marshall: Dan Schottenbauer; Asst Fire Marshall: Shawn Heiderscheidt; Fire Wardens: 1st Ward Aaron Bruggeman, 2nd Ward Alex Bruggeman; Building Caretaker: Scott Mauer; Equipment Caretaker: Shane Martinka; Lower level caretaker: Alicia Zuhlsdorf; Airpack Maint: Aaron Bruggeman and Tyler Heiderscheidt; Thermal Camera/Gas Monitors: Kevin Hoffman; Historian: Jesse Fischer. Motion carried 5-0.

M/Steevermer, S/Windschitl to approve a Temporary On-Sale Liquor License to SE Arena Association for the SE Pond Hockey Tournament to take place January 20, 2023. Motion carried 5-0.

M/Krzmarzick, S/Windschitl not to object to gambling permit for St. Mary's Church for February 10, 2024 for Caribbean Knights. Motion carried 5-0.

M/Andres, S/Pelzel to approved Resolution 30-2023, increasing city employee wages 3% for 2024. Motion carried 5-0.

M/Andres, S/Krzmarzick to approve Resolution 31-2023 Updating the Building Permit Fees. Motion carried 5-0.

Furniture Gallery requesting a lot split for Lot 14, Block 26, Original Plat, City of Sleepy Eye. Council would like to discuss further with Attorney Groen in January meeting. The piece splitting off would likely need to be combined with the lot to the East, due to not allowing a lot that small.

M/Steevermer, S/Andres to approve certifying unpaids (utilities, garbage, mowing, snow removal) in amount of \$2,307.22 to Brown County for collection. Motion carried 5-0.

M/Steevermer, S/Krzmarzick to approve writing off 2023 PUC balances of \$13,600.73. Motion carried 5-0.

M/Steevermer, S/Andres to approve not waiving statutory tort limits. Motion carried 5-0.

M/Windschitl, S/Steevermer to approve the PUC Commission Salaries. Motion carried 5-0.

M/Andres, S/Pelzel, to approve an agreement with the County to keep 100% of the state funds allocated to City of Sleepy Eye in the amount of \$226.82 for election expenses. The County will be responsible for reporting the use of funds to the State of Minnesota. Motion carried 5-0.

City Engineer report: nothing

Attorney Groen reported on the following: nothing

City Manager Elston report:

- A. Mayor was approached by a donor that would be willing to donate \$100,000.00 towards a pickle ball court. Mayor Pelzel would like to create a committee to talk about the current needs of the City and a recreation facility for the City of Sleepy Eye that could contain a pickle ball court and also daycare.
- B. Ambulance would like to purchase a vitals machine with the funds received for Safety Aid from the State. The vitals machine will help in transferring patients that require and RN to ride along. This equipment helps to monitor the patient more efficiently. Two bids were received, one for \$39,602 and other for \$44,404.
M/Andres, S/Steevermer to approve the lowest bid of \$39,602.00. Motion carried 5-0.

M/Steevermer, S/Windschitl approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Andres, S/Krzmarzick to approve the payment of bills. Motion carried 5-0.

Meeting property adjourned at 7:59 pm

Wayne Pelzel, Mayor

Michelle Strate, City Clerk