

MINUTES OF REGULAR MEETING
January 10th, 2023

Commissioner Braulick (chairman pro tem) called the meeting to order at 5:00pm with Secretary Novotny (via Zoom), Commissioner Marotz and Commissioner Groen present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Absent was Vice Chairman Theisen. Secretary Novotny will abstain from voting due to attending via Zoom.

Commissioner Marotz moved to approve the agenda, minutes from the October meeting and invoices for payment totaling \$696,142.53 and a supplemental total of \$125,124.80. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 3, Nays 0.

Commissioner Braulick (chairman pro tem), called for nominations for Chairman. Commissioner Marotz nominated Cody Groen for Chairman. After nominations ceased, Commissioner Groen was elected chairman; Ayes 3, Nays 0.

Chairman Groen called for nominations for Vice Chairman. Commissioner Marotz nominated Paul Theisen for Vice Chairman. After nominations ceased, Vice Chairman Theisen was re-elected Vice Chairman; Ayes 3, Nays 0.

Chairman Groen called for nominations for Secretary. Commissioner Braulick nominated Wayne Novotny as Secretary. After nominations ceased, Secretary Novotny was re-elected Secretary; Ayes 3, Nays 0.

The Commission reviewed the monthly operational and financial reports for November 2022.

Chairman Groen adjourned the meeting at 5:20pm, concluding all agenda business.

Wayne Novotny Secretary

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
February 14th, 2023

Chairman Groen called the meeting to order at 5:00pm with Vice Chairman Theisen (via Zoom), Secretary Novotny (via Zoom), Commissioner Marotz and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Vice Chairman Theisen and Secretary Novotny will abstain from voting due to attending via Zoom.

Commissioner Marotz moved to approve the agenda, minutes from the January meeting and invoices for payment totaling \$363,089.42 and a supplemental total of \$18,373.70. Commissioner Braulick seconded the motion. Motion carried; Ayes 3, Nays 0.

The Commission reviewed the monthly operational and financial reports for December 2022.

The Commission reviewed the 5 year plan. Commissioner Marotz moved to approve the 5 year plan as presented. Commissioner Braulick seconded the motion. Motion carried; Ayes 3, Nays 0.

PWD Hardin gave a recap of the MMUA Legislative Conference that he attended.

Chairman Groen adjourned the meeting at 5:45pm, concluding all agenda business.

Wayne Novotny Secretary

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
March 14th, 2023

Chairman Groen called the meeting to order at 5:00pm with Vice Chairman Theisen (via Zoom), Secretary Novotny (via Zoom), Commissioner Marotz and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Vice Chairman Theisen and Secretary Novotny will abstain from voting due to attending via Zoom.

Commissioner Marotz moved to approve the agenda, minutes from the February meeting and invoices for payment totaling \$291,109.75 and a supplemental total of \$178,557.72. Commissioner Braulick seconded the motion. Motion carried; Ayes 3, Nays 0.

The Commission reviewed the monthly operational and financial reports for January 2023.

PWD Hardin gave a recap of the APPA Legislative Conference that he attended.

Chairman Groen adjourned the meeting at 5:25pm, concluding all agenda business.

Wayne Novotny Secretary

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
April 11th, 2023

Chairman Groen called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny, Commissioner Marotz and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer.

Commissioner Marotz moved to approve the agenda, minutes from the March meeting and invoices for payment totaling \$204,808.08 and a supplemental total of \$146,543.97. Commissioner Braulick seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for February 2023.

PWD Hardin gave an update on some grant funding that is available to the PUC. Application for the grant will be done with the help of Frontier Energy and CMPAS.

Chairman Groen adjourned the meeting at 5:30pm, concluding all agenda business.

Wayne Novotny Secretary

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
May 9th, 2023

Chairman Groen called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Absent was Commissioner Marotz.

Secretary Novotny moved to approve the agenda, minutes from the April meeting and invoices for payment totaling \$130,467.82 and a supplemental total of \$174,948.02. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 4, Nays 0.

The Commission reviewed the monthly operational and financial reports for March 2023.

The Commission discussed the option of purchasing FR Clothing for the Electric Department instead of renting the safety clothing. PWD Hardin informed the commission that there have been issues with the company that we are currently renting from.

PWD Hardin informed the commission of the upcoming MMUA Summer Conference being held in Duluth this year, August 20th – 23rd.

Chairman Groen adjourned the meeting at 5:51pm, concluding all agenda business.

Wayne Novotny Secretary

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
June 20th, 2023

Secretary Novotny called the meeting to order at 5:10pm with Vice Chairman Theisen (via Zoom), Commissioner Marotz and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Chairman Groen arrived at 5:12pm. Vice Chairman Theisen abstained from voting because of attending remotely.

Commissioner Marotz moved to approve the agenda, minutes from the May meeting and invoices for payment totaling \$328,730.53. Commissioner Braulick seconded the motion. Motion carried; Ayes 3, Nays 0.

The Commission reviewed the monthly operational and financial reports for April 2023.

Secretary Novotny moved to approve the 2022 PUC Audit as presented. Commissioner Marotz seconded the motion. Motion carried; Ayes 4, Nays 0.

Commissioner Marotz moved to approve the contract allowing CMPAS to administer Sleepy Eye Public Utilities Renewable Energy Certificates from WAPA. Commissioner Braulick seconded the motion. Motion carried; Ayes 4, Nays 0.

PWD Hardin reminded the commission of the upcoming MMUA Summer Conference being held in Duluth this year, August 20th – 23rd.

PWD gave an update on the DOE grant application that he is working on with Frontier Energy and CMPAS.

Chairman Groen adjourned the meeting at 5:25pm, concluding all agenda business.

Wayne Novotny Secretary

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
July 11th, 2023

Chairman Groen called the meeting to order at 5:00pm with Vice Chairman Theisen, Commissioner Marotz (via Zoom) and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Absent was Secretary Novotny. Commissioner Marotz will abstain from voting due to attending via Zoom.

Commissioner Braulick moved to approve the agenda, minutes from the June meeting and invoices for payment totaling \$515,721.99 and a supplemental total of \$286,289.67.72. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 3, Nays 0.

The Commission reviewed the monthly operational and financial reports for May 2023.

PWD Hardin gave an update on the Nuvera fiber project.

Chairman Groen adjourned the meeting at 5:24pm, concluding all agenda business.

Paul Theisen Vice Chairman

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
August 8th, 2023

Chairman Groen called the meeting to order at 5:00pm with Commissioner Marotz and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Absent was Vice Chairman Theisen and Secretary Novotny.

Commissioner Marotz moved to approve the agenda, minutes from the July meeting and invoices for payment totaling \$68,445.90 and a supplemental total of \$133,872.51. Commissioner Braulick seconded the motion. Motion carried; Ayes 3, Nays 0.

Lee Martin from Metering and Technology Solutions gave a presentation and proposal on AMI metering software for both the electric and water departments.

The Commission reviewed the monthly operational and financial reports for June 2023.

Commissioner Marotz moved to approve the purchase of the property at 220 West Main Street for an amount of up to \$20,000. Commissioner Braulick seconded the motion. Motion carried; Ayes 3, Nays 0.

PWD Hardin reminded commissioners of the CMPAS annual meeting on September 14th, 2023.

The September 2023 regular PUC meeting will be moved to September 19th, 2023.

Chairman Groen adjourned the meeting at 6:00pm, concluding all agenda business.

Todd Marotz Commissioner

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
September 19th, 2023

Chairman Groen called the meeting to order at 5:10pm with Secretary Novotny, Commissioner Marotz and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer. Absent was Vice Chairman Theisen.

Commissioner Marotz moved to approve the agenda, minutes from the August meeting and invoices for payment totaling \$522,131.60. Secretary Novotny seconded the motion. Motion carried; Ayes 4, Nays 0.

The Commission reviewed the monthly operational and financial reports for July 2023.

PWD Hardin gave a brief recap of the 2023 MMUA Summer Conference.

Commissioner Marotz moved to authorize Public Works Director Hardin to negotiate a price within reason for the properties at 212 and 220 West Main Street. Secretary Novotny seconded the motion. Motion carried; Ayes 3, Nays 0. Commissioner Braulick abstained from voting.

Chairman Groen adjourned the meeting at 5:47pm, concluding all agenda business.

Wayne Novotny Secretary

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
October 10th, 2023

Chairman Groen called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny, Commissioner Marotz and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer.

Commissioner Marotz moved to approve the agenda, minutes from the September meeting and invoices for payment totaling \$221,672.37 and supplemental total of \$217,522.29. Commissioner Braulick seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for August 2023.

Secretary Novotny and Chairman Groen agreed to be on the employee contract negotiation committee.

Chairman Groen adjourned the meeting at 5:11pm, concluding all agenda business.

Wayne Novotny Secretary

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
November 14th, 2023

Chairman Groen called the meeting to order at 5:03pm with Vice Chairman Theisen, Secretary Novotny, Commissioner Marotz and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer.

Secretary Novotny moved to approve the agenda, minutes from the October meeting and invoices for payment totaling \$372,488.84 and supplemental total of \$14,599.48. Commissioner Marotz seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for September 2023.

PWD Hardin presented the preliminary 2024 Budget to the commission.

Commissioner Marotz moved to approve the 2024-2025 Employee's Association contract. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 5, Nays 0.

PWD Hardin gave an update on the hiring process for the water operator position that PUC has open.

The December PUC meeting will be moved to December 5th at 5PM.

Chairman Groen adjourned the meeting at 5:46pm, concluding all agenda business.

Wayne Novotny Secretary

ATTEST CORRECT _____ Chairman
Cody Groen

MINUTES OF REGULAR MEETING
December 5th, 2023

Chairman Groen called the meeting to order at 5:00pm with Vice Chairman Theisen, Secretary Novotny, Commissioner Marotz and Commissioner Braulick present. Also present was City Manager Elston, Public Works Director Hardin, and Councilor Stevermer.

Vice Chairman Theisen moved to approve the agenda, minutes from the November meeting and invoices for payment totaling \$36,996.49 and supplemental total of \$15,077.67. Secretary Novotny seconded the motion. Motion carried; Ayes 5, Nays 0.

The Commission reviewed the monthly operational and financial reports for October 2023.

Secretary Novotny moved to approve utility bill write offs for 2023. Commissioner Marotz seconded the motion. Motion carried; Ayes 5, Nays 0.

Commissioner Marotz moved to approve the 2024 PUC Budget as presented in November. Vice Chairman Theisen seconded the motion. Motion carried; Ayes 5, Nays 0.

PWD Hardin presented Vice Chairman Theisen with a plaque and thanked for his years of service on the Public Utilities Commission.

The January PUC meeting will be moved to January 10th at 5PM.

Chairman Groen adjourned the meeting at 5:17pm, concluding all agenda business.

Wayne Novotny Secretary

ATTEST CORRECT _____ Chairman
Cody Groen